

SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD

Phone No. 041-9220411-16, 041-9220066, 041-9220308

DUTY ROSTER OF MORNING MEDICAL OFFICERS FOR THE MONTH OF SEPTEMBER 2021

CASUALTY DEPARTMENT

Sr. No.	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Qasim Ayub	RMO	0348-5806069	Casualty Department	Sunday

MEDICAL DEPARTMENT

S. No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1.	Dr. Muhammad Sheeraz	M.O	0300-7677468	Male Medical OPD	<u>Wednesday</u>
2.	Dr. Ijaz Mehmood	M.O	0300-8606187	Male Medical OPD	<u>Monday</u>
3.	Dr. Tasneem Asghar	SWMO	0321-7326884	Female Medical OPD	Sunday
4.	Dr. Najwa Nadeem	WMO	0300-7268081	Female Medical OPD	Sunday
5.	Dr. M. Masood Anjum	MO	0321-6688772	Female Medical OPD	Sunday
6.	Dr. Khalil Ahmed	SMO	0300-9653803	Female Medical OPD	Sunday
7.	Dr. Zaniab Ahmed	WMO	0324-7287265	Female Medical (Indoor)	Sunday
8.	Dr. Zeshan M. Ali	SMO	0300-6651930	Male Medical (Indoor)	Sunday
9.	Dr. Numra Shabbir	WMO	0334-8807700	Dialysis Department	Sunday

- Dr. Arshad Saddiqui, SMO will perform duty in Female Medical OPD on every Monday.
- Dr. Muhammad Rauf, SMO will perform duty in Female Medical OPD on every Wednesday.

CARDIOLOGY DEPARTMENT

S.No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Farah Naz Cheema	WMO	0331-3619629	Indoor + OPD	Sunday
2	Dr. Zeshan Ahmed Khan	MO	0300-2484099	O.P.D	Sunday
3	Dr. M. Kashif Khan	SMO	0300-6632857	O.P.D	Sunday

PEADS DEPARTMENT

S.No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Rizwana Hanif	WMO	0300-6694675	Indoor + OPD	Sunday
2	Dr. Zyera Anjum	WMO	0306-3323232	OPD + Reliever	Sunday

I.C.U DEPARTMENT

S.No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Kamran Saleem Rana	RMO	0310-2050435	I.C.U	Sunday

E.N.T DEPARTMENT

S. No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Arshad Saddiqui	SMO	0300-6603694	OPD + Indoor (<u>Tuesday, Thursday & Saturday</u>) M.S Pool (Monday, Wednesday, Friday)	Sunday

PATHOLOGY + RADIOLOGY DEPARTMENT

S. No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Marukh Nizami	WMO	0300-6685653	Radiology Department	Sunday
2	Dr. Waris Ali	SMO	0306-4891046	Radiology Department	Sunday
3	Dr. Mehwish Israr	WMO(R)	0323-7177117	Pathology / I/C Blood Bank	Sunday
4	Muhammad Waqas	Med Technologist	0323-6500170	Pathology	Sunday

SURGICAL DEPARTMENT

Sr. No.	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Sumbal Sabir	SWMO	0300-6644544	OPD	Sunday
2	Dr. Sohail Mehmood	MO	0300-9653740	OPD + Indoor	Sunday

SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD

ORTHOPEADIC DEPARTMENT

Sr. No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Kaleem Ahmed	SMO	0333-6503407	Indoor + OPD	Sunday
2	Dr. Kashif Naveed	MO	0321-6682817	OPD (Tuesday & Thursday) M.S Pool = (Monday, Wednesday, Friday & Saturday).	Sunday

CHEST DEPARTMENT

Sr. No.	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Abeera Haleem	SWMO	0322-6230009	Indoor + OPD	Sunday

SKIN DEPARTMENT

Sr.No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Samina Rasheed	SWMO	0333-6508970	OPD	Sunday
2	Dr. Naima Rizwan	WMO(R)	0345-7714080	OPD	Sunday
3	Dr. Hafiz Abdul Monim	S.M.O	0321-6633484	OPD + Chest OPD	Sunday

ANESTHESIA DEPARTMENT

Sr.No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Ghulam Mustafa	Anesthetist	0300-6659269	Operation Theatre	Sunday
2	Dr. M. Zahid Javed	Anesthetist (R)	0304-5971064	Operation Theatre	Sunday
3	Dr. M. Hussain	Anesthetist (R)	0345-7713829	Operation Theatre	Sunday

UROLOGY DEPARTMENT

Sr.No	Name of Doctor	Desig.	Cell No.	Duty	Weekly Off
1	Dr. Munir Ahmed	SMO	0301-8669922	Indoor + O.P.D	Sunday

OPHTHALMOLOGY DEPARTMENT

Sr.No	Name of Doctor	Desig.	Duty	Weekly Off
1	Dr. Jumshaid Iqbal 0336-6484154	SMO	OPD= <u>Tuesday, Thursday, Saturday</u> M.S Pool = Monday, Wednesday, Friday	Sunday

ISOLATION ROOMS + CORONA WARD

Sr.No	Name of Doctor	Desig.	Cell No.	Duty	Weekly Off
1	Dr. Muhammad Naeem Sheikh	MO	0302-8846495	Indoor	Sunday

RELIEVERS

S.No	Name of Doctor	Desig.	Cell No.	Duty	Weekly Off
1.	Dr. Bashir Ahmad Minhas	SMO	0300-6695139	Incharge Small Medical Appliances	Sunday
2.	Dr. Faizan Ashraf	MO	0343-6174103	On leave till 30-11-2021	--
3.	Dr. Rashid Azeem	MO	0333-7858005	Vaccination Centre	Sunday
4.	Dr. Sami Ullah Khan	PMO	0300-6058101	Reliever	Sunday
5.	Dr. Umarah Kousar	WMO	0321-6635859	Reliever	Sunday
6.	Dr. Muhammad Rauf	SMO	0333-6621577	Reliever	Sunday

FRIDAY DUTIES FROM 12:00 NOON TO 03:00 P.M

Date	Casualty	Medical & Allied	Surgical & Allied + ICU + Corona
<u>05-09-2021</u>	Dr. Qasim Ayub <u>0348-5806069</u>	Dr. Zaniab Ahmed <u>0324-7287265</u>	Dr. Kamran Saleem Rana <u>0310-2050435</u>
<u>12-09-2021</u>	Dr. Qasim Ayub	Dr. Zaniab Ahmed	Dr. Kamran Saleem Rana
<u>19-09-2021</u>	Dr. Qasim Ayub	Dr. Zaniab Ahmed	Dr. Kamran Saleem Rana
<u>26-09-2021</u>	Dr. Qasim Ayub	Dr. Zaniab Ahmed	Dr. Kamran Saleem Rana

- No casual Leave / Day Off without prior arrangement will be allowed except in emergency.

DEPUTY MEDICAL SUPERINTENDENT
INCHARGE DUTY ROSTER

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

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Phone No. 041-9220411-16, 041-9220066, 041-9220308
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DUTY ROSTER OF EVENING/NIGHT SHIFTS OF MEDICAL OFFICERS
FOR THE MONTH OF SEPTEMBER 2021

EVENING SHIFT

Date	C.M.O + Incharge Blood Bank	Medical & Allied	Surgical & Allied + ICU + Corona
From 01-09-2021 to 10-09-2021	Dr. Rizwan Rasool, M.O 0343-8708870 (WEEKLY OFF=FRIDAY)	Dr. Jibbran Jaffari, APMO 0300-6679397 (WEEKLY OFF=SUNDAY)	Dr. Saad Naeem, M.O 0324-6901807 (WEEKLY OFF=MONDAY)
From 11-09-2021 to 20-09-2021	Dr. Jibbran Jaffari, APMO	Dr. Saad Naeem M.O	Dr. Rizwan Rasool, M.O
From 21-09-2021 to 30-09-2021	Dr. Saad Naeem, M.O	Dr. Rizwan Rasool, M.O	Dr. Jibbran Jaffari, APMO
<p align="center"><u>Dr. Muddasar Ahmed, Medical Officer (0311-0175476)</u> <u>will perform duty on every Friday, Monday, Sunday in concerned department and also perform duty in emergency department on every Tuesday, Wednesday, Thursday as Reliever and avail weekly off on "SATURDAY".</u></p> <p>➤ <u>Dr. Saad-un-Nabi, M.O will perform his duty in Corona Vaccination Centre & avail day off on Sunday.</u></p>			

NIGHT SHIFT

Dated	Emergency + Incharge Blood Bank	Medical & Allied	Surgical & Allied + ICU + Corona
01-09-2021	Dr. Nazim Hayat, SMO 0300-6623310	Dr. Ahmed Arslan, MO 0333-9958032	Dr. Zohaib Zia, MO 0345-7815949
02-09-2021	Dr. Hassan Sharif, MO 0343-6175051	Dr. Naveed Afzaal, MO 0346-7776677	Dr. Jahanzeb Nadeem, MO 0322-8664004
03-09-2021	<u>Dr. Zohaib Zia</u>	<u>Dr. Nazim Hayat</u>	<u>Dr. Ahmed Arslan</u>
04-09-2021	<u>Dr. Jahanzeb Nadeem</u>	<u>Dr. Hassan Sharif</u>	<u>Dr. Naveed Afzaal</u>
05-09-2021	<u>Dr. Ahmed Arslan</u>	<u>Dr. Zohaib Zia</u>	<u>Dr. Nazim Hayat</u>
06-09-2021	<u>Dr. Naveed Afzaal</u>	<u>Dr. Jahanzeb Nadeem</u>	<u>Dr. Hassan Sharif</u>
07-09-2021	<u>Dr. Nazim Hayat</u>	<u>Dr. Ahmed Arslan</u>	<u>Dr. Zohaib Zia</u>
08-09-2021	<u>Dr. Hassan Sharif</u>	<u>Dr. Naveed Afzaal</u>	<u>Dr. Jahanzeb Nadeem</u>
09-09-2021	<u>Dr. Zohaib Zia</u>	<u>Dr. Nazim Hayat</u>	<u>Dr. Ahmed Arslan</u>
10-09-2021	<u>Dr. Jahanzeb Nadeem</u>	<u>Dr. Hassan Sharif</u>	<u>Dr. Naveed Afzaal</u>
11-09-2021	<u>Dr. Ahmed Arslan</u>	<u>Dr. Zohaib Zia</u>	<u>Dr. Nazim Hayat</u>
12-09-2021	<u>Dr. Naveed Afzaal</u>	<u>Dr. Jahanzeb Nadeem</u>	<u>Dr. Hassan Sharif</u>
13-09-2021	<u>Dr. Nazim Hayat</u>	<u>Dr. Ahmed Arslan</u>	<u>Dr. Zohaib Zia</u>
14-09-2021	<u>Dr. Hassan Sharif</u>	<u>Dr. Naveed Afzaal</u>	<u>Dr. Jahanzeb Nadeem</u>
15-09-2021	<u>Dr. Zohaib Zia</u>	<u>Dr. Nazim Hayat</u>	<u>Dr. Ahmed Arslan</u>
16-09-2021	<u>Dr. Jahanzeb Nadeem</u>	<u>Dr. Hassan Sharif</u>	<u>Dr. Naveed Afzaal</u>
17-09-2021	<u>Dr. Ahmed Arslan</u>	<u>Dr. Zohaib Zia</u>	<u>Dr. Nazim Hayat</u>
18-09-2021	<u>Dr. Naveed Afzaal</u>	<u>Dr. Jahanzeb Nadeem</u>	<u>Dr. Hassan Sharif</u>
19-09-2021	<u>Dr. Nazim Hayat</u>	<u>Dr. Ahmed Arslan</u>	<u>Dr. Zohaib Zia</u>
20-09-2021	<u>Dr. Hassan Sharif</u>	<u>Dr. Naveed Afzaal</u>	<u>Dr. Jahanzeb Nadeem</u>
21-09-2021	<u>Dr. Zohaib Zia</u>	<u>Dr. Nazim Hayat</u>	<u>Dr. Ahmed Arslan</u>
22-09-2021	<u>Dr. Jahanzeb Nadeem</u>	<u>Dr. Hassan Sharif</u>	<u>Dr. Naveed Afzaal</u>
23-09-2021	<u>Dr. Ahmed Arslan</u>	<u>Dr. Zohaib Zia</u>	<u>Dr. Nazim Hayat</u>

SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD			
Dated	Emergency + Incharge Blood Bank	Medical & Allied	Surgical & Allied + ICU + Corona
24-09-2021	<u>Dr. Naveed Afzaal</u>	<u>Dr. Jahanzeb Nadeem</u>	<u>Dr. Hassan Sharif</u>
25-09-2021	<u>Dr. Nazim Hayat</u>	<u>Dr. Ahmed Arslan</u>	<u>Dr. Zohaib Zia</u>
26-09-2021	<u>Dr. Hassan Sharif</u>	<u>Dr. Naveed Afzaal</u>	<u>Dr. Jahanzeb Nadeem</u>
27-09-2021	<u>Dr. Zohaib Zia</u>	<u>Dr. Nazim Hayat</u>	<u>Dr. Ahmed Arslan</u>
28-09-2021	<u>Dr. Jahanzeb Nadeem</u>	<u>Dr. Hassan Sharif</u>	<u>Dr. Naveed Afzaal</u>
29-09-2021	<u>Dr. Ahmed Arslan</u>	<u>Dr. Zohaib Zia</u>	<u>Dr. Nazim Hayat</u>
30-09-2021	<u>Dr. Naveed Afzaal</u>	<u>Dr. Jahanzeb Nadeem</u>	<u>Dr. Hassan Sharif</u>

NOTE :-

- Dr. Syed Jibbran Jaffari, APMPD (Evening Shift) / Dr. Naveed Afzaal, MO (Night Shift) / Dr. Nazim Hayat, MO (Night Shift) will also perform administrative round / work, in addition to their own duties.
- In case of leave / change of duty, inform the officers in their respective shifts, well before time and submit their written applications to Admn Office / P.A Office.
- All the MOs of evening & night shifts are hereby directed to perform their duties according to duty roster. Nobody is allowed to leave the hospital without permission of their respective incharge / officer.
- All the Medical Officers of evening shift are hereby directed not to avail their Casual Leaves & Day off without prior written permission from the competent authority otherwise absent will be marked.

<u>SUNDAY MORNINGS + HOLIDAYS</u>		
Dated	Emergency + Incharge Blood Bank	Medical & Allied + Surgical & Allied + I.C.U + Corona
05-09-2021	Dr. Ijaz Mehmood (Day Off = 06-09-2021) 0300-8606187	Dr. Muhammad Sheeraz (Day Off =08-09-2021) 0300-7677468
12-09-2021	Dr. Ijaz Mehmood (Day Off = 13-09-2021) 0300-8606187	Dr. Muhammad Sheeraz (Day Off =15-09-2021) 0300-7677468
19-09-2021	Dr. Ijaz Mehmood (Day Off = 20-09-2021) 0300-8606187	Dr. Muhammad Sheeraz (Day Off =22-09-2021) 0300-7677468
26-09-2021	Dr. Ijaz Mehmood (Day Off = 27-09-2021) 0300-8606187	Dr. Muhammad Sheeraz (Day Off =29-09-2021) 0300-7677468

DEPUTY MEDICAL SUPERINTENDENT
INCHARGE DUTY ROSTER

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

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DUTY ROSTER
OF MEDICAL SPECIALISTS,
FOR THE MONTH OF SEPTEMBER 2021

MORNING DUTY

(From 08:00 A.M to 03:00 P.M)

- Dr. Muhammad Asif Janjua,
Senior Consultant (Medicine) **Male Medical Ward + OPD**
(0300-6626844)
- Dr. Madiha Qamar,
Woman Medical Officer **Female Medical Ward + OPD**
(Designated Medical Specialist
(0331-7406423)

➤ **ICU ROUND MORNING (FROM 08:00 am TO 03:00 pm) +**
ON CALL ROSTER (FROM 03:00 pm TO 08:00 am)

- Dr. Muhammad Asif Janjua,
Senior Consultant (Medicine) **FROM 01-09-2021 TO 15-09-2021**
(0300-6626844)
- Dr. Madiha Qamar,
Woman Medical Officer **FROM 16-09-2021 TO 30-09-2021**
(Designated Medical Specialist
(0331-7406423)

Dr. Muhammad Asif Janjua
Senior Consultant (Medicine)

Dr. Madiha Qamar,
Woman Medical Officer
Designated Medical Specialist

Dr. Ijaz Mumtaz Sheikh
Medical Superintendent

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ON CALL DUTY ROSTER
OF SURGEONS
FOR THE MONTH OF SEPTEMBER 2021

<u>NAME OF OFFICER</u>	<u>DATES OF EMERGENCY ON CALL</u>
Dr. Muhammad Awais Ashraf, Chief Consultant (Surgery) <u>0300-9650605</u>	30-08-2021 to 04-09-2021 <u>(Sunday 05-09-2021 - 24 hours)</u>
Dr. Javed Iqbal, Chief Consultant (Surgery) <u>0321-7812138</u>	06-09-2021 to 11-09-2021 <u>(Sunday 12-09-2021 - 24 hours)</u>
Dr. Muhammad Awais Ashraf, Chief Consultant (Surgery) <u>0300-9650605</u>	13-09-2021 to 18-09-2021 <u>(Sunday 19-09-2021 - 24 hours)</u>
Dr. Javed Iqbal, Chief Consultant (Surgery) <u>0321-7812138</u>	20-09-2021 to 25-09-2021 <u>(Sunday 26-09-2021 - 24 hours)</u>
Dr. Muhammad Awais Ashraf, Chief Consultant (Surgery) <u>0300-9650605</u>	27-09-2021 to 02-10-2021 <u>(Sunday 03-10-2021 - 24 hours)</u>

- In case of absence of on call surgeon, 2nd surgeon will be contacted.
- On O.T days, call should be sent to Operation Theatre for consultation / opinion.

DR. MUHAMMAD AWAIS ASHRAF
CHIEF CONSULTANT (SURGERY)
SOCAL SECURITY HOSPITAL,
FAISALABAD .

DR. JAVED IQBAL,
CHIEF CONSULTANT (SURGERY)
SOCAL SECURITY HOSPITAL,
FAISALABAD .

MEDICAL SUPERINTENDENT
SOCAL SECURITY HOSPITAL,
FAISALABAD

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DUTY ROSTER OF ANESTHESIA DEPARTMENT, FOR THE MONTH OF SEPTEMBER 2021

MORNING DUTY

(From 08:00 A.M to 03:00 P.M)

- **MAIN OPERATION THEATRE (ALL DAYS EXCEPT SUNDAY)**
 - Dr. Ghulam Mustafa 0300-6659269
 - Dr. Muhammad Zahid Javed 0304-5971064
 - Dr. Muhammad Husain 0345-7713829
- **PRE ANESTHESIA ASSESSMENT (IN ADDITION TO THEIR OWN DUTIES)**
 - Dr. Ghulam Mustafa (Monday & Tuesday)
 - Dr. Muhammad Zahid javed (Wednesday & Thursday)
 - Dr. Muhammad Husain (Friday & Saturday)

<u>EMERGENCY ON CALL</u>	
(FROM 02:00 PM TO 08:00 AM)	
Monday, Tuesday	Dr. Ghulam Mustafa
Wednesday, Thursday	Dr. Muhammad Zahid Javed
Friday, Saturday	Dr. Muhammad Husain

EMERGENCY ON CALL

SUNDAYS & GUZETTED HOLIDAYS

(24 HOURS i.e. FROM 08:00 AM TO 08:00 AM)

- 05-09-2021 Dr. Ghulam Mustafa
 - 12-09-2021 Dr. Muhammad Hussain
 - 19-09-2021 Dr. Muhammad Zahid Javed
 - 26-09-2021 Dr. Ghulam Mustafa
- ❖ **Casual / Sick leave will be allowed by the undersigned. The application for casual / sick leave must be noted by another Anesthetist.**
 - ❖ **All the Anesthetists must remain present at place of their duty during Duty hours.**
 - ❖ **The patient declared unfit by Anesthetist on operation day but the same patient was declared fit during pre Anesthesia Assessment, must be reported to the undersigned along with reasons on the same day.**

INCHARGE (O.T)
SSH FAISALABAD

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

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ON CALL DUTY ROSTER
OF PHYSIOTHERAPISTS
FOR THE MONTH OF SEPTEMBER 2021

Sr. No.	NAME OF OFFICER	DATES OF EMERGENCY ON CALL
1.	Mr. Muhammad Saleem, Physiotherapist 0300-4076726	01-09-2021 to 15-09-2021 Evening, Night & Sundays
2.	Mst. Sairah Aslam, Physiotherapist 0300-9650846	16-09-2021 to 30-09-2021 Evening, Night & Sundays
3.	Mr. Tahir Mahmood, Physiotherapy Assistant 0300-6674570	He will assist No. 01 & 02

MUHAMMAD SALEEM
PHYSIOTHERAPIST

SAIRAH ASLAM
PHYSIOTHERAPIST

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

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ON CALL DUTY ROSTER
OF DENTAL SURGEONS
FOR THE MONTH OF SEPTEMBER 2021

Sr. No.	NAME OF OFFICERS / OFFICIAL	DATES OF EMERGENCY ON CALL
1.	Dr. Ahmed Naveed, Dental Surgeon <u>0300-9650695</u>	01-09-2021 to 15-09-2021 Evening, Night & Sundays
2.	Dr. Samar Naeem, Dental Surgeon <u>0307-6056835</u>	16-09-2021 to 30-09-2021 Evening, Night & Sundays
3.	Mr. Muzaffar Saeed, Jr. Tech. (Lab Asstt Dental) <u>0300-6631722</u>	He will assist No. 01 & 02

DR. SAMAR NAEEM
DENTAL SURGEON

DR. AHMED NAVEED
DENTAL SURGEON

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

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ON CALL DUTY ROSTER
OF EYE, E.N.T, ONCOLOGY, ORTHOPEDIC,
UROLOGY, SKIN, CHILDREN SPECIALISTS
FOR THE MONTH OF SEPTEMBER 2021

The Consultants of Eye, Oncology, Orthopedic, Urology, Skin and Children departments will remain on call on all days in all shifts. Their contact numbers are as below:-

Department	Name of Consultant	Cell No.
Orthopedic	Dr. Muhammad Tahir Younis, Chief Consultant (Ortho)	0321-6605174
Urology	Dr. M. Saif-ur-Rehman, Chief Consultant (Urology)	0300-9669575
Skin	Dr. Muhammad Saleem Ghauri Chief Consultant (Skin)	0300-7671059
Oncology	Dr. Tanvir Ahmed Chatta, Oncologist	0301-7266568
Eye	Dr. Rustum Ali, Eye Specialist	0335-6365117
Children	Dr. Zahid Iqbal, Children Specialist	0300-6661103

**DEPUTY MEDICAL SUPERINTENDENT
(ADMN)**

**DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT**

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DUTY ROSTER OF ADMN STAFF
FOR THE MONTH OF SEPTEMBER 2021

S.#	NAME	CELL NO.	DESIGNATION	PLACE OF DUTY + JOB DESCRIPTIONS
1.	Arshad Javed	0301-7090337	Steno G-I	P.A to Medical Superintendent + Additional duty as "Acting Office Superintendent" + typing of Admn Dak
2.	Shamshad Akhtar	0300-5637458	Assistant	Attached with Care Taker Mr. Adnan Shahid
3.	M. Tariq Javed	0300-6685529	Assistant	Care Taker
4.	Muhammad Arshad	0321-7662320	Senior Clerk	Senior Clerk Duties as Care Taker.
5.	Rabia Mansoor	0306-0631466	Senior Clerk	Benefit Section
6.	M. Awais Akmal	0322-7958159	Junior Clerk	Personal Files (PPG-11 to PPG-15) + attached with Pay Clerk Clerk
7.	Boota Shehzad	0300-7676309	Junior Clerk	Accounts Section
8.	Muhammad Nawaz	0300-6643358	Senior Clerk	Court Clerk + Personal File (PPG-1 to PPG-10)
9.	Khalid Mehmood	0300-7254168	Senior Clerk	Accounts Section
10.	Adnan Mushtaq	0300-7913707	Junior Clerk	Dispatcher + casual leave registers
11.	Mr. Talha	0304-3839240	Junior Clerk	Medicine Software + Hepatitis-C Clinic
12.	Mr. Muhammad Abdullah	0300-6665392	Retainee Junior Clerk	Preparation of patient's Referral form + Pension cases
13.	Adnan Khan Niazi	0313-7897700	Retainee Assistant	Attached with Radiologist
14.	Salman Tariq	0300-7216146	Junior Clerk	Pay Bill Clerk + Dispenser Class + Pension cases
15.	Muhammad Yasin	0300-7685639	Junior Clerk	Reception Counter
16.	Mr. Ashfaq Ahmed	0300-7700092	Junior Clerk	Vaccination Centre

OFFICE SUPERINTENDENT

DY. MEDICAL SUPERINTENDENT (ADMN)

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

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DUTY ROSTER OF RADIOLOGY DEPARTMENT
FOR THE MONTH OF SEPTEMBER 2021

MORNING DUTY

Name of Official	Designation	Cell No.	Day off
Mr.Zulfqar Ali	Senior Technician (X-Ray)	0345-7790520	Sunday
Mr. Muhammad Imran	Technician (X-Ray)	0346-7891791	Sunday
Mr.Hamid Javed	Technician (Radiographer)	0322-6345037	Sunday
Mr.Abdul Ghaffar	Technician (Dark Room Assistant)	0300-7944755	Sunday
Mr.Muhammad Zameer	Jr.Technician Dark Room Assistant	0302-6073074	Sunday
Mr.Sajjad Hussain	Jr.Technician Dark Room Assistant	0345-7743709	Thursday
Mr. Abdul Ghafoor	Dark Room Attendant	0302-6069615	Sunday
Mr. Matloob Ahmed	Dark Room Attendant	0331-6018360	Sunday

EVENING DUTY

Name of Official	Designation	Cell No.	Day off
Mr.Muhammad Lateef	Technician (Radiographer)	0305-6774137	Tuesday
Mr.Sajjad Hussain, Jr. Technician Dark Room Assistant will perform duty on every (Tuesday)			

NIGHT DUTY

Name of Official	Designation	Duty
Mr. Muhammad Imran	Technician (X-Ray)	<u>From 01-09-2021 to 10-09-2021</u>
Mr.Zulfqar Ali	Senior Technician (X-Ray)	<u>From 11-09-2021 to 20-09-2021</u>
Mr.Hamid Javed	Technician (Radiographer)	<u>From 21-09-2021 to 30-09-2021</u>

- **The officials performing night duty will avail weekly off on "FIRDAY" and Mr. Sajjad Hussain, Jr. Tech (Dark Room Assistant) will perform night duty on every "FRIDAY".**

DUTY ON SUNDAYS & GAZETTED HOLIDAYS

DATES	Morning	Evening	Night
05-09-2021	Mr.Sajjad Hussain	Mr.Muhammad Lateef	Mr. Muhammad Imran
12-09-2021	Mr.Sajjad Hussain	Mr.Muhammad Lateef	Mr. Muhammad Imran
19-09-2021	Mr.Sajjad Hussain	Mr.Muhammad Lateef	Mr. Muhammad Imran
26-09-2021	Mr.Sajjad Hussain	Mr.Muhammad Lateef	Mr. Muhammad Imran

FRIDAY DUTY FROM 12:00 NOON TO 03:00 P.M

Date	Name of Official	Designation
03-09-2021	Mr.Zulfqar Ali	Senior Technician (X-Ray)
10-09-2021	Mr.Hamid Javed	Technician (Radiographer)
17-09-2021	Mr.Hamid Javed	Technician (Radiographer)
24-09-2021	Mr. Muhammad Imran	Technician (X-Ray)

**MEDICAL OFFICER
RADIOLOGY DEPARTMENT**

**DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT**

SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD

Phone No. 041-9220411-16, 041-9220066, 041-9220308

E: Mail: pessihospitalfsd@gmail.com**DUTY ROSTER FOR LABORATORY FOR THE MONTH OF SEPTEMBER 2021****MORNING DUTY**

Sr. No.	Name of officials	Duty	Day Off
1.	Mr. Ghulam Shabir Aqib, Technician (Lab) (0321-7824166)	<ul style="list-style-type: none"> Incharge of the Lab Store. Maintenance of Stock, Collection of Statistical Data of Lab Presentation of daily report to Incharge Lab. & Medical Superintendent Provide Assistance to the Medical Technologist + Blood Banking 	Sunday
2.	Mr. Muhammad Rizwan, Junior Technician (Lab Assistant) (0344-4037123)	<ul style="list-style-type: none"> Shift Incharge of Routine Biochemistry. Section (Testing, Reporting, Calibration Quality Control of Bio Chemistry Section). Maintenance of Registers of MSDS of Biochemistry 	Sunday
3.	Mr. Ali Hussain, Jr. Technician (Lab Assistant) (0332-7733176)	<ul style="list-style-type: none"> Provide assistance to Mr. M. Rizwan in Bio Chemistry Section & Mr. Nadeem Iqbal in Hematology Section. Maintenance of Daily Test Summary of Bio Chemistry. Preservation of Special Chemistry & PCR Samples. 	Sunday
4.	Mr. Nadeem Iqbal, Technician (Lab Assistant) (0302-7015397)	<ul style="list-style-type: none"> Shift Incharge of Hematology Section (Testing, Reporting, Calibration Quality Control of Hematology Section). Maintenance of Registers of MSDS of Biochemistry Overall Incharge of TB Dots Maintenance of Daily Test Summary of Hematology. 	Sunday
5.	Mr. Sohail Akbar, Junior Technician (Lab Assistant) (0300-5628971)	<ul style="list-style-type: none"> Entry of all lab results in system Printing of all lab reports of morning shift 	Monday
6.	Mr. Muhammad Iftikhar Ali Technician (Lab) (0302-8863225)	<ul style="list-style-type: none"> Shift Incharge of Blood Banking Maintenance of Registers of MSDS of Blood Banking 	Sunday
7.	Mr. Nawaz Ali, Lab. Attendant (0301-7106607)	<ul style="list-style-type: none"> Sample Collection Labeling & Dispatch Maintenance of Record & Stock of Collection Counter. Urine, stool, semen & milk examination (preparation of slides). 	Sunday
8.	Mr. Abdul Munaf, Ward Boy (0306-1951126)	<ul style="list-style-type: none"> Sample Collection Labeling & Dispatch Maintenance of Record & Stock of Collection Counter. Urine, stool, semen & milk examination (preparation of slides). 	Sunday
9.	Mr. Muhammad Shoaib Retainee Naib Qasid (0346-7751532)	<ul style="list-style-type: none"> Reception Counter Delivery of OPD Reports Maintenance of Outsourced Investigations Invoice generation of all patients 	Sunday

Cont.....02.....

SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD

EVENING DUTY

Sr. No.	Name of officials	Duty	Day Off
1.	Mr. Nazar Hussain, Technician (Lab. Assistant) (0304-6065596)	<ul style="list-style-type: none"> • Shift Incharge of Hematology and Blood Banking. • Testing, Reporting, Calibration Quality Control of Hematology Section. • Maintenance of Registers of MSDS Hematology and Blood Banking. • Maintenance of daily summary of Hematology and Blood Banking. 	Saturday
2.	Mr. Babar Rasheed, Lab. Attendant (0300-7754489)	<ul style="list-style-type: none"> • Invoice generation • Result entry in system • Printing of lab reports of evening shift 	Sunday
3.	Hafiz Ali Raza Technician (Lab) (0313-6605228)	<ul style="list-style-type: none"> • Shift Incharge of Biochemistry Section (Testing, Reporting, Calibration Quality Control of Biochemistry Section). • Maintenance of Registers of MSDS of Biochemistry. • Microscopy of Urine Specimens 	Sunday
4.	Mr. Nasir Maqbool, Lab. Attendant (0322-6007942)	<ul style="list-style-type: none"> • Provide assistance in Hematology & Bio Chemistry Section. • Urine (Physical, Chemical Examination and Slide Preparation). • Entry of all evening shift reports in register. • Maintenance of daily test summary of Hematology • Provide assistance in Blood Banking 	Sunday

NIGHT DUTY

Sr. No.	Name of officials	Duty	Day Off
1.	Mr. Nasir Hussain Shah, Lab. Attendant (0300-7698411)	<ul style="list-style-type: none"> • Shift Incharge of Hematology Section (Testing, Reporting, Calibration Quality Control of Hematology Section). • Maintenance of Registers of MSDS of Biochemistry • Blood Banking & Printing of Reports • Daily Test Summary of Hematology • Invoice entry and printing in system 	Friday
2.	Mr. Muhammad Naveed Elahi, Jr. Technician (Lab. Assistant) (0308-8680046)	<ul style="list-style-type: none"> • Shift Incharge of Routine Biochemistry. Section (Testing, Reporting, Calibration Quality Control of Bio Chemistry Section). • Daily Test Summary of Biochemistry Section. • Invoice entry and printing in system 	Saturday

- **Mr. Nadeem Iqbal, Tech (Lab Assistant)** will relieve night shift officials on their weekly day off.

**MUHAMMAD WAQAS
MEDICAL TECHNOLOGIST**

**DR. MUHAMMAD MASOOD AHMED
PATHOLOGIST
I/C LAB & BLOOD BANK**

**DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT**

SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD
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DUTY ROSTER FOR OPERATION THEATRE
FOR THE MONTH OF SEPTEMBER 2021

MORNING DUTY

Name of Official	Designation	Cell No.	Duty
Mr. Nasir Mahmood	Senior Technician (O.T)	0300-6621726	(Anesthesia)
Mr. Latif	Technician (O.T)	0321-7829389	(Anesthesia)
Mr. Ali Hussain	Retainee Technician (O.T)	0300-3593384	(OT No.02+Eye OT+Reliever)
Mr. Maqsood Ahmad	Jr. Technician (O.T)	0333-6629881	(OT No.01) (Saturday – Reliever)
Mr. Hamid Shahzad	Jr. Technician (O.T)	0333-6522499	(OT No.02) (Saturday – Reliever)
Mr. Rizwan Ali	Jr. Technician (O.T)	0300-7224024	(OT No.04) (Tuesday & Thursday – Reliever)
Mr. Khalid Ali	Trolley Man(OT Asstt)	0302-5138070	Autoclave + Reliever
Mr. M. Adnan Sajjad	O.T Attendant	0308-7058362	(Main O.T)
Mst. Nazia Majeed	O.T Attendant	0349-9113483	(Main O.T)
Mr. Nasir Ali	O.T Attendant	0300-6640195	Working as Dresser
Mr. Abdul Rasheed	O.T Attendant	0300-7615137	Working as Dresser

NIGHT DUTY

(From 08:00 PM to 08:00 AM).

(Sunday off)

1. Mr. Yasir Abbas, Jr. Tech (OT)

0303-7741315

EVENING DUTY

(From 02:00 PM to 08:00 PM).

(Sunday off)

2. Mr. Fiaz Ahmed, Junior Technician (O.T)

0302-6039647

NOTE

- ✓ Duty of OTAs can be changed at any time.
- ✓ Not more than two day off can be availed in a month.
- ✓ A person can not avail more than Two (02) Casual Leaves in a month.
- ✓ All OTAs are responsible for the maintenance of their O.Ts & Instruments.
- ✓ The duty cannot be changed without the prior permission by H.O.D.

24 HOURS ON CALL DUTY ON SUNDAYS & GAZETTED HOLIDAYS

DATES	NAME OF OFFICIAL
05-09-2021	Mr. Hamid Shahzad, Jr. Technician (O.T)
12-09-2021	Mr. Muhammad Latif, Technician (OT)
19-09-2021	Mr. Khalid Ali, Trolley Man
26-09-2021	Mr. Maqsood Ahmed, Jr. Tech (OT)

FRIDAY DUTY FROM 12:00 NOON TO 03:00 P.M

DATE	NAME OF OFFICIAL
03-09-2021	Mr. Abdul Rasheed, O.T Attendant
10-09-2021	Mr. Ali Hassnain, Retainee Technician (O.T)
17-09-2021	Mr. M. Adnan Sajjad, O.T Attendant
24-09-2021	Mr. Rizwan Ali, Jr. Tech (O.T)

DEPUTY MEDICAL SUPERINTENDENT (O.T)
INCHARGE DUTY ROSTER

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD

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DUTY ROSTER
FOR ELECTRICIANS
FOR THE MONTH OF SEPTEMBER 2021

Sr. No.	Name of officials	Duty	Day Off
1.	Mr. Asif Rasheed <u>0345-7868096</u>	Morning	Sunday
2.	Mr. Sajid Manzoor <u>0308-7116390</u>	Morning	Sunday
3.	Mr. Muhammad Javed <u>0300-6685090</u>	Evening + On call Sunday (Morning & Night)	Monday

NOTE:-

1. As residing in the official residence, Mr. Sajid Manzoor will remain 24 hours on call in any emergency situation, if needed, in addition to his own duty.
2. Handing / taking over must be completed before leaving the hospital and report should be presented to the undersigned daily by SDO/S.E.
3. After completion of work/round, all the electricians must be present in L.T Room.
4. During leave / Day off of Mr. Sajid Manzoor, Electrician, Mr. Muhammad Javed & Mr.Asif Rasheed will remain on call.
5. All the Electricians are directed not to leave the station without prior permission of the authority.

D.M.S (MAINTENANCE)

SSH FAISALABAD

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

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DUTY ROSTER OF TELEPHONE OPERATORS
FOR THE MONTH OF SEPTEMBER 2021.

Sr. No.	Name	Shift	Day Off
1.	Mst. Humaira Chanda, Telephone Operator <u>0306-6012882</u>	Morning	Sunday
2.	Mr. Muhammad Abbas, Telephone Operator <u>0334-6640135</u>	Evening + Morning Reliever	Monday
3.	Mr. Majid Ali, Telephone Operator <u>0300-7686514</u>	Night	Tuesday
4.	Mr. Qaiser Mehmood, Telephone Technician <u>0300-7609470</u>	Reliever <u>(Evening & Night)</u>	Wednesday

Note:-

- Casual leaves will be availed after prior approval of the competent authority and noted from Mr. Qaiser Mehmood, Telephone Technician, (Reliever).
- Mr. Qaiser Mehmood, Telephone Technician, (Reliever) will be present in Morning on **Thursday, Friday & Saturday.**

D.M.S (MAINTENANCE)
SSH FAISALABAD

DR. IJAZ MUMTAZ SHEIKH
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DUTY ROSTER OF DIALYSIS TECHNICIAN, DAI & FE-MALE ATTENDANTS
FOR THE MONTH OF SEPTEMBER 2021.

SR. NO.	NAME	DESIGNATION	SHIFT	WEEKLY OFF	PLAE OF DUTY
1.	Rimsha Razzaq <u>0301-6032861</u>	Dialysis Technician	Night	Sunday	Dialysis Unit
2.	Amina Bano <u>0305-7985484</u>	Dai	Morning + Reliever	Sunday	Dialysis Unit
3.	Azeem Saqib <u>0332-6768795</u>	Retainee Dialysis Technician	Evening	Sunday	Dialysis Unit
4.	Musarat Nazir <u>0306-7273541</u>	Retainee Dai	Morning	Sunday	CCU + Echocardiography
5.	Fozia Akbar <u>0301-6068657</u>	Dai	Morning	Sunday	Reception Counter + Polio Duty
6.	Ayesha Kanwal <u>0321-7674245</u>	Retainee Female Attendant	Morning	Sunday	Vaccination Center
7.	Farzana Arshad <u>0300-6537521</u>	Female Attendant	Morning	Sunday	Telephone Exchange

SHABNAM JAVED
NURSING SISTER

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

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DUTY ROSTER OF DRIVERS
FOR THE MONTH OF SEPTEMBER 2021

MORNING (FROM 08:00 AM TO 08:00 PM)

Sr. No.	Name of Official	Designation	Duty	Day off
1.	Mr. Hasan Ahmed, 0322-6059003	Driver (FDJ-1068)	Morning	Saturday
2.	Mr. Muhammad Arshad 0332-6818464 0311-7237617	Driver (FDJ-1069)	Morning	Sunday
3.	Mr. Sajid Saddique 0305-3255213	Driver (Staff Car)	Morning	Sunday

NIGHT (FROM 08:00 PM TO 08:00 AM)

Sr. No.	Name of Official	Designation	Duty	Day off
1	Mr. M. Qasir Saleem 0321-7858176	Driver (FDJ-1068)	Night	Sunday
2	Mr. Ijaz Ahmed, 0300-7656865	Driver (FDJ-23)	Night	Friday

Note:-

1. **Mr. Muhammad Arshad, Driver** will transport the patients to Social Security Hospital Multan Road Lahore. In case of leave, **Mr. Sajid Saddique, Driver** will perform the same duties.
2. During duty hours, all drivers will sit in driver's room.
3. All drivers will write handing/taking over report on the register.
4. Before leaving the hospital, all drivers will write on movement register and will maintain the movements register on daily basis.
5. All the drivers are instructed to keep their mobile on & charged otherwise a strict disciplinary action will be taken against the defaulter.

INCHARGE DUTY ROSTER

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD
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DUTY ROSTER OF NAIB QASID/O.T Attendant/HELPER
FOR THE MONTH OF SEPTEMBER 2021

S.#	NAME	Cell No.	DESIG	PLACE OF DUTY	WEEKLY OFF
1.	Muhammad Haroon	0303-6735554	Naib Qasid	M.S Office	Sunday
2.	Muhammad Rashid	0342-7796667	(R) Naib Qasid	M.S Office	Sunday
3.	Muhammad Akram	0302-7050971	Naib Qasid	Addl; Director (F&A)	Sunday
4.	Muhammad Adeel	0313-6031197	(R) Naib Qasid	Audit / Accounts Officers	Sunday
5.	Amin Masih	0308-7878605	Naib Qasid	Admn Section	Sunday
6.	Muhammad Sharif	0306-4893102	Naib Qasid	Medical Specialist OPD-I	Sunday
7.	Abdul Khaliq Shah	0300-9465696	Naib Qasid	Medical Specialist OPD-II	Sunday
8.	Riaz Ali	0301-6025843	Naib Qasid	Male Medical OPD	Sunday
9.	Waseem Altaf	0301-7049600	(R) Ward Boy	Female Medical OPD	Sunday
10.	Imran Subhani	0302-7461495	(R) O.T Attendant	Female Medical OPD	Sunday
11.	Sardar Ali Butt	0334-6612482	Naib Qasid	Psychiatry OPD	Sunday
12.	Muhammad Akhtar	0300-8579887	Helper	Cardiology OPD	Sunday
13.	Tahir Javed	0300-7247536	Naib Qasid	Chest OPD	Sunday
14.	Azhar Abbas	0307-8614354	Naib Qasid	Orthopedic Surgeon	Sunday
15.	Muhammad Tanveer	0306-7119217	Helper	Ortho OPD	Sunday
16.	Muhammad Babar Hussain	0301-6073724	Naib Qasid	Surgical Specialist OPD-I	Sunday
17.	Allah Ditta	0345-1717457	Naib Qasid	Surgical Specialist OPD-II	Sunday
18.	Tariq Javed	0300-7910077	Naib Qasid	Urologist OPD	Sunday
19.	Arif Javed	0300-7241299	Naib Qasid	Eye Specialist OPD	Sunday
20.	Abid Hussain	0346-4445258	Naib Qasid	Skin Specialist OPD	Sunday
21.	Babar Hafeez	0340-0698311	Trolley Man	Child Specialist OPD	Sunday
22.	Naveed Iqbal	0301-6034687	Naib Qasid	Cardiologist OPD	Sunday
23.	Muhammad Afzal	0303-4842437	Helper	E.N.T Specialist OPD	Sunday
24.	Nasir Farooq	0302-3326107	Naib Qasid	Radiology Department + Laboratory (Dusting)	Sunday
25.	Mian Muhammad Shoaib	0331-9789318	(R) Naib Qasid	Laboratory (Reception)	Sunday
26.	Asad Abbas	0308-7016615	Naib Qasid	M.S Office	Sunday
27.	Ahsan Ali	0333-6500571	Mali	Dental	Sunday
28.	Muhammad Saeed	0322-6531500	(R) Naib Qasid	Laboratory	Sunday
29.	Adnan Parvaiz	0305-5049514	(R) Naib Qasid	Benefit Section	Sunday

NOTE :

- One peon from Orthopedic, Surgical, Eye & ENT Department shall report to the Medical Superintendent office on O.T. days.
- No official shall be permitted Casual Leave on O.T days.
- To be observed strictly.

OFFICE SUPERINTENDENT
SSH FAISALABAD

DEPUTY MEDICAL SUPERINTENDENT (ADMN)

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

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DUTY ROSTER OF CHOWKIDAR **FOR THE MONTH OF SEPTEMBER 2021**

DAY SHIFT

Sr. No.	Duty	Name	Weekly Off	Timing
1.	Staff Parking	Mr. Falak Shair 0301-6077995	Thursday	06:00 AM to 06:00 PM
2.	Indoor area + Ground Floor + Reliever	Mr. Qadeer Yousaf 0344-8547217	Sunday	06:00 AM to 06:00 PM

NIGHT SHIFT

Sr. No.	Duty	Name	Weekly Off	Timing
1.	Indoor Area (Ground Floor Main Gate)	Mr. Muhammad Naveed 0300-2843020	Monday	06:00 PM to 06:00 AM
2.	Staff Cycle Stand + Emergency Gate + Indoor Round + Reliever	Mr. Muhammad Saeed 0302-6019947	Saturday	06:00 PM to 06:00 AM

SUNDAY MORNING

- | | |
|--------------------|-----------------------|
| 1. Mr. Falak Shair | Cycle Stand |
| 2. Security Guard | Indoor Area Main Gate |

NOTE:-

- Shortage will be replaced by one of the Pvt. Security Guard & on Sunday one Private Security Guard will perform his duty in Indoor Area.
- The cycle stand will be closed at 09:00 P.M daily. After that he will perform his duty at Emergency Gate from 09:00 P.M to 06:00 A.M and after 06:00 A.M he opened the Cycle Stand.

SHAFIQ-UR-REHMAN,
SANITARY INSPECTOR

DR. ABDUL MANNAN CHEEMA,
D.M.S (CLEANLINESS)

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

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DUTY ROSTER OF **TUBE WELL OPERATORS & MALIS** **FOR THE MONTH OF SEPTEMBER 2021**

Sr. No.	Name of Official	Designation	Duty	Day off
1	<u>Mr. Muhammad Ahmad,</u> <u>0302-6006185</u>	Mali	Morning	Sunday
2	<u>Mr. Ghulam Shabbir,</u> <u>0342-8752748</u>	Mali	Morning	Sunday
3	<u>Mr. Ahsan Ali,</u> <u>0333-6500571</u>	Mali	Morning (Cardiologist OPD)	Sunday
	<u>Mr. Ansar Ali,</u> <u>0306-6062067</u>	Tube well Operator	Morning + On call night duty	Sunday
4	<u>Mr. Muhammad Javed</u> <u>0300-6685090</u>	<u>Electrician</u> + <u>Additional duty as</u> <u>Tube Well Operator</u>	<u>Evening</u> + <u>On call night</u> <u>duty</u>	<u>Monday</u>

Note:-

1. Mr. Ansar Ali, Tube Well Operator will perform duty on every Monday (Morning & Evening i.e. from 08:00 AM to 08:00 PM).
2. Mr. Muhammad Javed, Electrician will perform duty as Tube Well Operator on every Sunday (Morning & Evening i.e. from 08:00 AM to 08:00 PM).
3. The Tube well operators must make it sure, before leaving their duty (Morning & Evening), that the water tank is full for usage.

D.M.S (MAINTENANCE)
SSH FAISALABAD

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

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DUTY ROSTER WARD BOYS / TROLLYMAN
FOR THE MONTH OF SEPTEMBER 2021

(MORNING SHIFT)

S.No.	Name	Mobile No.	Desig.	Place of Duty	Weekly Off
1.	Muhammad Naeem	0302-7124174	Ward Boy	Incharge + Medical Gases + Reception OPD	Friday
2.	Muhammad Mohsin	0305-8559251	-do-	Emergency Ward	Sunday
3.	Muhammad Yousaf	0302-7098712	-do-	Reliever	Sunday
4.	Qurban Ali	0300-4352696	-do-	Male Medical Ward	Sunday
5.	Abdul Subhan Shah	0306-6024823	-do-	Children Ward	Wednesday*
6.	M. Azeem Qaiser	0324-7879143	-do-	Corona Ward	Sunday
7.	Fraz Ehtsham	0323-7901101	-do-	Store	Sunday
8.	Usman Habib	0300-0251090	-do-	Reliever	Thursday
9.	Pervaiz Akhter	0308-7114389	-do-	Surgical ward	Sunday
10.	Shahzad Ali	0312-7672769	-do-	Cardiology Disp	Sunday
11.	Zafar Iqbal	0302-7067291	-do-	Protocol to Patient	Sunday
12.	Munir Ahmad	0345-7039345	-do-	Protocol to Patient	Sunday
13.	Muhammad Usman	0300-7657646	-do-	Reception Counter	Sunday
14.	Nabeel-ur-Rehman	0300-7688625	-do-	Reception Counter	Sunday
15.	Muhammad Touseef	0300-7674245	-do-	Reception Counter	Sunday
16.	Faqeer Hussain	0306-7133372	-do-	Insulin + HCV Clinic	Sunday
17.	Muhammad Afzal	0303-8997783	-do-	Chest OPD	Sunday
18.	Muhammad Zafar	0308-2331819	-do-	A.M.S Office	Sunday
19.	Abdul Munaf	0306-1951126	-do-	Collection Centre (Lab)	Sunday
20.	Abid Anwaar	0308-8664725	-do-	ICU	Sunday
21.	Afzal Ali Akhter	0342-7865072	-do-	Reliever + Welder Duty	Tuesday*
22.	Liaqat Ali Loona	0300-7243787	-do-	Nursing Sister office	Sunday
23.	Waseem Altaf	0301-7049600	-do-	Duty as Naib Qasid	Sunday
24.	Abdul Sattar	0307-8879793	-do-	Oncology + Ortho	Sunday
25.	Niamat Ali	0306-8439267	-do-	Female Medical Ward	Sunday
26.	Khalid Ali	0303-6285022	Trolley Man	Main OT	Sunday
27.	Babar Hafeez	0340-0698311	-do-	Children + Dental OPD	Sunday
28.	Khalil-ur-Rehman	0333-6526743	Ward Boy	L.P.R	--
29.	Ghulam Mustafa	0304-6796283	-do-	L.P.R	--
30.	Muhammad Aslam	0300-5106462	-do-	Chest + Urology + Dialysis	Sunday

Cont.....02.....

(EVENING SHIFT)

S.No.	Name	Mobile No.	Desig.	Place of Duty	Weekly Off
1.	Amjid Hussain	0345-7704674	Ward Boy	Ground Floor	Sunday
2.	Ghulam Sabir	0343-7713217	-do-	Reliever	Wednesday
3.	Muhammad Asif	0313-9354848	-do-	ICU + CCU + Medical Gases	Friday
4.	Muhammad Shabbir	0304-9315615	-do-	Emergency + Medical Gases	Friday

(NIGHT SHIFT)

S.No.	Name	Mobile No.	Desig.	Place of Duty	Weekly Off
1.	Qasir Mehmood	0302-6711284	Ward Boy	ICU + CCU (Addl; Duty for Medical Gases)	Thursday
2.	Abel Masih	0304-9476503	Trolley Man	Ground Floor	Tuesday
3.	Sarfraz Masih	0302-3421949	Ward Boy	Reliever (Addl; Duty for Medical Gases)	Monday
4.	Zaheer Yousaf	0300-0464217	-do-	1 st Floor	Wednesday
5.	Muhammad Hanif	0300-7906589	-do-	Emergency Ward	Sunday

SUNDAY MORNING

Sr.No.	Name	Mobile No.	Designation	Duty
1.	Subhan Shah	0306-6024823	Ward Boy	Emergency Ward
2.	Afzal Ali Akhter	0342-7865072	-do-	Wards
3.	Usman Habib	0307-8879793	-do-	I.C.U

MR. SHAFIQ-UR-REHMAN,
SANITARY INSPECTOR

DR. ABDUL MANNAN CHEEMA
DEPUTY MEDICAL SUPERINTENDENT

DR. IJAZ MUMTAZ SHEIKH,
MEDICAL SUPERINTENDENT

SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD

Phone No. 041-9220411-16, 041-9220066, 041-9220308

E:Mail : pessihospitalfsd@gmail.com**DUTY ROSTER OF WARD CLEANERS FOR THE MONTH OF
SEPTEMBER 2021 / SANITATION PLAN****MORNING SHIFT**

Sr. No.	Area of work	Name	Day Off	Cell No.
1.	Emergency Ward	Nadeem	<u>Friday</u>	0303-6294266
2.	Reception, Chiller area	Alesha Masih	Sunday	0308-7130717
3.	Female Medical OPD	Imran Masih	Sunday	0304-2627475
4.	Lab & X-Ray	Khurram Masih	Sunday	0303-4095079
5.	OPD Ground Floor	Adeeb Akhtar	Sunday	0305-6957034
6.	Female Medical Ward + Corridor	Adeel Masih	<u>Thursday</u>	0345-7826589
7.	Male Medical Ward + corridor	Shahid Mohsin	<u>Tuesday</u>	0314-3411514
8.	Cardiology Ward + Corridor	Majid Showkat	Sunday	0300-7976255
9.	Children Ward	Shakeel Masih	Sunday	0302-7079531
10.	Surgical + Corridor	Lalazar Masih	Sunday	0306-7232721
11.	Ortho Ward + ENT Ward	Boota Masih	Sunday	0300-7931067
12.	Main O.T	Nithanial Masih	Sunday	0301-6094304
13.	Reliever	Danial Masih	Sunday	0306-8772403
14.	Main O.T + Reliever	Javed Masih	Sunday	0301-7188355
15.	Admn Block (Basement)+ Statistician Room + Washrooms	Iqbal Masih	Sunday	0308-7050072
16.	CMS / Library / Hall / Physiotherapy	Joseph Masih	Sunday	0300-7223994
17.	ICU + Corridor	Jameel Masih	Sunday	0343-7655302
18.	Reliever	Anwar Masih	Sunday	0301-6082746
19.	Reliever as ward boy	Mushtaq Masih	Sunday	0301-7189301
20.	Reliever	Talib Masih	<u>Friday</u>	0305-7181905
21.	As Receptionist	Rehman Younis	Sunday	0305-7104479
22.	Attached with Plumber + Basement Area	Basharat Masih	Sunday	0314-7218131
23.	Dispensaries	Safdar Ali	Sunday	0347-0313210
24.	Female Medical Counter	Nabeel Sharif	Sunday	0306-6001313
25.	Helper A.C Tech. + Corridor Basement+ Reliever	Zain Masih	Sunday	0310-7071724
26.	Dialysis Unit + Urology	Boota Rehmat	Sunday	0306-6389984
27.	Ground Area	Afzaal Masih	Sunday	0312-7040509
28.	1 st floor OPD	Waqar Masih	Sunday	0302-6002039
29.	V.I.P Rooms+ Corona	Sawan Masih	<u>Saturday</u>	0314-7209796
30.	Ground Floor Corridor + Reliever	Nader Masih	Sunday	0300-7976255
31.	Male Insulin Counter	M. Ilmas Tabsum	Sunday	0300-6672707
32.	Ground Area	Georaj Masih	<u>Wednesday</u>	0306-6018033
33.	Physiotherapy	Waheed Ahmed	Sunday	0300-7822327
34.	Corona Vaccination Centre	Akram Masih	Sunday	0300-7275985

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EVENING SHIFT

Sr.No.	Area of work	Name	Day Off	Cell No.
35.	Emergency + Ground Area + Reception + Lab + X-Ray	Riaz Masih	<u>Thursday</u>	0301-5061857
36.	Ground Floor indoor area	Rakhal Bibi	<u>Saturday</u>	0306-1663548
37.	1 st floor indoor area	Shahid Masih	Sunday	0305-7181905
38.	Corona ward + Vaccination Centre	Nasir Masih	<u>Monday</u>	0321-6609312
39.	Reliever + 1 st floor	Basharat Nazir	<u>Friday</u>	0314-7218131
40.	As Ward Boy in corona ward	Riaz Shahid	Sunday	0300-7688362

NIGHT SHIFT

Sr.No.	Area of work	Name	Day Off	Cell No.
41.	1 st floor Indoor + Corona ward	Saghar Raza	<u>Sunday</u>	0303-0160981
42.	Corridor + ICU + CCU	Zahid Masih	<u>Thursday</u>	0304-4582042
43.	Emergency + Ground Area + Reception + Lab + X-Ray	Majid Younis	<u>Monday</u>	0307-1417986
44.	Ground Floor Indoor	Mussarat	<u>Saturday</u>	0310-7528211
45.	Reliever	John Pal	<u>Tuesday</u>	0306-8431793
46.	Children + Corridors	Barnabas Masih	<u>Wednesday</u>	0301-6094304

SUNDAY MORNING

Sr. No.	Area of work	Name
1.	Emergency + Lab + X-Rays + Ground area	Nadeem 0303-6294266
2.	ICU + CCU + Ortho + VIP Wards	Jorge Masih 0306-6018033
3.	Corona ward	Sawan Masih 0314-7209796
4.	Ground floor area	Adeel Masih 0345-7826589
5.	Children + Surgical ward + Corridor	Shahid Mohsin 0314-3411514
6.	Supervisor	Talib Masih 0305-7181905

NOTE

The Ward Cleaners of OPDs, Operation Theatres, Laboratory, X-Ray and reception areas will report to Deputy Medical Superintendent on every Friday at 12:00 Noon for further special assignment (From 12:00 Noon to 03:00 PM).

SHAFIQ-UR-REHMAN,
SANITARY INSPECTOR

DR. ABDUL MANNAN CHEEMA
DMS (MAINTENANCE & CLEANLINESS)

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD
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DUTY ROSTER
FOR DENGUE COUNTER
FOR THE MONTH OF SEPTEMBER 2021.

Morning	Evening	Night
Mr. Muhammad Mohsin Ward Boy 00308-7016758	Mr. Muhammad Shabbir Ward Boy 0304-9315615	Mr. Muhammad Hanif Ward Boy 0300-7906589

**SHAFIQ-UR-REHMAN,
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DUTY ROSTER
FOR MEDICAL GASES
FOR THE MONTH OF SEPTEMBER 2021

Morning	Evening	Night
Mr. Muhammad Naeem, Ward Boy 0302-7124174	Mr. Muhammad Asif, Ward Boy 0313-9354848	Mr. Qasir Mehmood, Ward Boy 0302-6711284

On Leave / Day Off

Morning	Evening	Night
Mr. Zafar Iqbal, Ward Boy 0302-7067291	Mr. Muhammad Shabbir Ward Boy 0304-9315615	Mr. Sarfraz Masih, Ward Boy 0302-3421949

- **Mr. Muhammad Naeem, Ward Boy shall remain on call in case of any emergency.**

DR. ARSHAD SADDIQI
SENIOR MEDICAL OFFICER
INCHARGE MEDICAL GASES

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD
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DUTY ROSTER **OF PRIVATE SECURITY GUARDS** **FOR THE MONTH OF SEPTEMBER 2021.**

DAY SHIFT

Sr. No.	Place of posting	Name of Guard	Timing
3.	Mosque Gate	Malik Arshad	06:00 AM to 06:00 PM
4.	Reception gate + Incharge + Corona Vaccination Centre	Muhammad Noman	06:00 AM to 06:00 PM
5.	College Road Gate + Indoor Gate	Muhammad Sajjad	06:00 AM to 08:30 PM 08:30 AM to 06:00 PM
6.	Corona Vaccination Centre	Hafeez	06:00 AM to 06:00 PM

NIGHT SHIFT

Sr. No.	Place of posting	Name of Guard	Timing
1.	Hospital Main Gate	Tahir Khan	06:00 AM to 06:00 PM
2.	Emergency Gate	Basharat	06:00 AM to 06:00 PM
3.	Indoor + Hospital Main Gate + Corona ward	Allah Ditta	06:00 AM to 06:00 PM
4.	M.S/Officer Residence	Muhammad Younis	06:00 AM to 06:00 PM

SUNDAY DAY DUTY

Sr. No.	Place of posting	Name of Guard	Timing
1.	Mosque Gate	Malik Arshad	06:00 AM to 06:00 PM
2.	Reception gate + Incharge + Corona Vaccination Centre	Muhammad Noman	06:00 AM to 06:00 PM
3.	College Road Gate + Indoor Gate	Muhammad Sajjad	06:00 AM to 06:00 PM
4.	Corona Vaccination Centre	Hafeez	06:00 AM to 06:00 PM

- All the security will mark their attendance in the office of Nursing Sister.
- Security guard will not be allowed to leave their place without proper handing/taking over.
- No security guard will change his place of duty without approval from authority.
- The security guards performing duty at Mosque gate are hereby instructed to maintain entry / exit register of vehicles.

SHAFIQ-UR-REHMAN,
SANITARY INSPECTOR

DR. ABDUL MANNAN CHEEMA,
D.M.S (CLEANLINESS & MAINTENANCE)

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT

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DUTY ROSTER OF NURSING SISTERS
FOR THE MONTH OF SEPTEMBER, 2021

Sr. No.	Name	Designation	Duty	Day Off
1.	Mst. Farhana Kousar 0321-7663072	Nursing Sister	Morning Duty as Assigned	Sunday
2.	Mst. Shabnam Javed 0300-6600006	Nursing Sister	Morning Duty as Assigned	Sunday
3.	Mst. Parveen Bibi 0307-1685039	Nursing Sister	Evening Super	Monday
4.	Mst. Mariyam Kanwal 03236052483	Nursing Sister	Evening Super Reliever	Sunday
5.	Mst. Robina Aziz 0300-6695746	Nursing Sister	Night Super	Saturday
6.	Mst. Shamim Akhter 0323-7690791	Nursing Sister	Night Super Reliever	Sunday

SHABNAM JAVED
NURSING SISTER
SSH, FAISALABAD

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT
SSH, FAISALABAD

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DUTY ROSTER OF STAFF NURSES
FOR THE MONTH OF SEPTEMBER, 2021

EMERGENCY DEPARTMENT

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Shazia James	0303-6243432	Nursing Sister	I/C Morning	Friday
2.	Yasmin Rafique	0308-8360360	Staff Nurse	Morning	Wednesday
3.	Nazia Murad	0331-7755681	Staff Nurse	Evening	Thursday
4.	Barjees Basharat	0304-5818054	Staff Nurse	Evening	Tuesday
5.	Razia Samuel	0305-7614634	Staff Nurse	Evening	Monday
6.	Iram Ijaz	0345-7884002	Staff Nurse	Night	Friday
7.	Zara Qamar-uz-Zaman	0303-8028906	Staff Nurse	Night	Tuesday

MEDICAL WARD

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF	Room Nos.
1.	Humaira Shahzadi	0345-7768927	Staff Nurse	I/C Morning	Sunday	I/C Med.W
2.	Sadia Parveen	0301-7033637	Staff Nurse	Morning	Sunday	Fem-Room 1
3.	Mariyam Farah	0324-7292547	Staff Nurse	Morning	Friday	Fem-Room 2
4.	Musarat Samuel	0305-0668108	Staff Nurse	Morning	Wednesday	Male-Side
5.	Iram Ghazala	0321-6613711	Staff Nurse	Morning	Sunday	Male-Side
6.	Shakeela Qayoom	0304-6879122	Staff Nurse	Evening	Sunday	Male-Side
7.	Robina Shoukat	0304-8666981	Staff Nurse	Evening	Monday	Male-Side
8.	Saima Naeem	0304-5847804	Staff Nurse	Night	Sunday	Female Side
9.	Shamim Ghulam	0333-7635741	Staff Nurse	Night	Saturday	Female Side
10.	Sajida Parveen	0341-1730615	Staff Nurse	Night (R)	Monday	Male Side

CARDIOLOGY WARD

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Sumaira Amin	0333-6520704	Staff Nurse	I/C Morning	Sunday
2.	Fatima Latif	0306-8461804	Staff Nurse	Evening	Friday
3.	Robina Aziz	0300-6695746	Staff Nurse	Night	Saturday

CHILDREN WARD + PEADS ICU

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Rukhsana Kausar	0339-7197863	Nursing Sister	I/C Morning	Sunday
2.	Shabana Latif	0323-7822399	Staff Nurse	Morning	Friday
3.	Hifsa Riaz	0313-7347094	Staff Nurse	Evening	Sunday
4.	Shamim Akhter	0323-9690791	Staff Nurse	Night	Sunday

SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**DIALYSIS UNIT****The Dialysis will start at 07:30 A.M sharp.**

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Amelia Jhon	0305-7188512	Staff Nurse	I/C Morning	Sunday

ORTHOPEDIC WARD + VIP ROOMS

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Razia Naseem	0315-7159112	Staff Nurse	I/C Ortho Morning	Sunday
2.	Parveen Kausar	0300-9494012	Staff Nurse	Evening	Saturday
3.	Sajida Najmi	0322-6391545	Staff Nurse	Night	Friday

I.C.U WARD

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Robina Kousar	0322-6349748	Staff Nurse	I/C Morning	Sunday
2.	Ammara Rehman	0302-9580632	Staff Nurse	Morning	Saturday
3.	Sumaira Shoukat	0304-6369066	Staff Nurse	Evening	Saturday
4.	Amina Liaquat	0306-1022655	Staff Nurse	Evening	Friday
5.	Bushra Iqbal	0301-7962734	Staff Nurse	Night(R)	Friday
6.	Tehmina Sardar	0313-0700832	Staff Nurse	Night	Wednesday

SURGICAL WARD

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Sumaira Ashraf	0333-6566579	Staff Nurse	I/C Morning	Sunday
2.	Shamim Ramzan	0321-6693746	Staff Nurse	Morning	Friday
3.	Atia Barkat	0301-3952111	Staff Nurse	Evening	Wednesday
4.	Shazia Noor Alam	0334-6640169	Staff Nurse	Night	Sunday

CORONA WARD

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Farkhanda Jabeen	0307-1648042	Staff Nurse	Morning	Tuesday
2.	Iram Romana	0341-4092402	Staff Nurse	Evening	Friday
3.	Asma Aslam	0308-8776566	Staff Nurse	Night	Saturday

EYE / E.N.T / ONCOLOGY

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Rashida Shafique	0300-7937856	Staff Nurse	I/C Morning	Friday
2.	Mariyam Kanwal	0323-6052483	Staff Nurse	Evening	Sunday
3.	Sajida Najmi	0322-6391545	Staff Nurse	Night	Friday

SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**UROLOGY / CHEST WARD**

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Rukhsana Shafi	0334-6522402	Staff Nurse	I/C Morning	Sunday
2.	Shahida Parveen	0305-7163498	Staff Nurse	Evening	Friday
3.	Shaista Sheikh	0333-9944885	Staff Nurse	Night	Thursday

OPERATION THEATRE

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Ansar Riaz	0333-4378101	Staff Nurse	I/C Morning	Sunday
2.	Shazia Murad	0343-4364851	Staff Nurse	Morning	Sunday
3.	Shahnaz Khaliq	0300-6698008	Staff Nurse	Morning	Sunday
4.	Shazia Sattar	0300-9664472	Staff Nurse	Morning	Sunday

RELIEVER STAFF NURSES

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Parveen Bibi	0307-1685039	Nursing Sister	Evening Super	Monday
2.	Robina Aziz	0300-6695746	Nursing Sister	Night Super	Saturday
3.	Sadia Attaullah	0300-7650140	Staff Nurse	On Leave	-----
4.	Arhamna Sadat	0301-1420811	Staff Nurse	MTY Leave	-----
5.	Tanvir Akhter	0300-7048706	Staff Nurse	Morning Reliever	Saturday
6.	Razia Rasheed	0301-7196989	Staff Nurse	Morning Reliever	Monday
7.	Robina Yasmin	0300-5372649	Staff Nurse	Evening Reliever	Wednesday
8.	Sarafeen James	0313-4114818	Staff Nurse	Night Reliever	Thursday

COVID-19 VACCINATION CENTER

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Riffat Parveen	0348-6699796	Nursing Sister	Morning	Sunday
2.	Shagufta Noreen	0302-7065783	Staff Nurse	Morning	Sunday
3.	Bushra Firdous	0306-7904882	Nursing Sister	Evening	Sunday
4.	Zaib-un-Nisa	0340-8190207	Staff Nurse	Evening	Sunday

SHABNAM JAVED
NURSING SISTER
SSH, FAISALABAD

DR. IJAZ MUMTAZ SHEIKH
MEDICAL SUPERINTENDENT
SSH, FAISALABAD

**OFFICE OF THE MEDICAL SUPERINTENDENT SOCIAL SECURITY
HOSPITAL MADINA TOWN FAISALABAD**

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Subject: **MODIFIED DUTY ROSTER OF JUNIOR TECHNICIAN (DISPENSERS)
WITH EFFECT FROM 01-09-2021**

S.N	NAME OF DISPENSER	PLACE OF DUTY	DUTIES	CONTACT NUMBER
1.	Masood Ahmad	Central Medicine Store	i. Purchase of medicine. ii. Correspondence with Head Office + CMS Depot. iii. Dealing audit/ accounts matters regarding medicine purchase and consumption.	0300-6677377
2.	Muhammad Nadeem	-do-	i. Maintenance of Stock and entry of medicines in stock register properly according to F-10 & F-13. ii. Provide updated list of medicine to the Doctors weekly along with Medical Superintendent. iii. Prepare cost per patient of every month. iv. Verification of stock of every Dispensary and CMS monthly and issuance of certificate that stock as according to the CMS & Dispensaries.	0307-1610450
3.	Aziz-ur-Rehman	Small Medical Appliances	i. SMA+ Lab Chemicals + Purchase of minor surgical instruments + bin cards. ii. Maintain the Stock Register of SMA. iii. Prepared cost per patient of every month.	0321-7662610
4.	Muhammad Asad Rafiq	-do-	i. Maintenance record of M-20. ii. Cancer Medicine. iii. Reimbursement of Staff Medical Boards.	0333-6566769
5.	Muhammad Irfan	Male Medical Dispensary	i. Maintenance of Stock Register+ HMIS. ii. Provide updated list of medicine to Doctors every week	0300-7673376
6.	Asif Imran	-do-	i. Maintenance of Stock Register+ HMIS. ii. Provide updated list of medicine to Doctors every week	0347-5126662
7.	Amanullah	Chest Dispensary	i. Maintenance of Stock Register+ HMIS. ii. Provide updated list of medicine to Doctors every week	0345-7702918
8.	Mudasar Ishfaq	Cardiology Dispensary	i. Maintenance of Stock Register + HMIS. ii. Provide updated list of medicine to Doctors every week.	0300-6642195
9.	Muhammad Saeed	ENT, Skin, Dental Dispensary	i. Maintenance of Stock Register. ii. Provide updated list of medicine to Doctors every week.	0300-7673565
10.	Taimoor Shehbaz	-do-	i. Maintenance of Stock Register. ii. Provide updated list of medicine to Doctors every week.	0336-6323347
11.	Waseem Abbas	Eye, Children	i. Maintenance of Stock Register + HMIS. ii. Provide updated list of medicine to Doctors every week.	0304-4108449
12.	Farrukh Shahzad	Female Medical Dispensary	i. Maintenance of Stock Register + HMIS ii. Provide updated list of medicine to Doctors every week.	0300-6042098
13.	Abbas Ali	-do-	i. Maintenance of Stock Register + HMIS ii. Provide updated list of medicine to Doctors every week.	0345-1112981
14.	Mujahad Ali	Sub Store I	i. Maintenance of Stock Register. ii. Provide updated list of medicine to indoor Doctors every week. iii. Display available list of medicines on notice board every week.	0300-7655805

S.N	NAME OF DISPENSER	PLACE OF DUTY	DUTIES	CONTACT NUMBER
15.	Rana Ghaffar Ahmad	Sub Store-I	i. Maintenance of Stock Register. ii. Provide updated list of medicine to indoor Doctors every week. iii. Display available list of medicines on notice board every week.	0300-9666495
16.	Faheem Mukhtar	Sub Store II	i. Maintenance of Stock Register. ii. Provide updated list of medicine to indoor Doctors every week. iii. Display available list of medicines on notice board every week.	0300-9665024
17.	Ahmed Mujtaba	Surgical, Ortho, Urology, Dispensary, Emergency (Morning Shift)	i. Maintenance of Stock Register + HMIS. ii. Provide updated list of medicine to Doctors every week.	0305-7278220
18.	Muhammad Arshad	Emergency (Evening shift) (Day off = Monday)	i. Maintenance of Stock Register and submit the consumption report every month.	0305-5493710
19.	Ali Saqlain	Emergency (Night shift) (Day off = Friday)	i. Maintenance of Stock Register and submit the consumption report every month.	0300-9478160
20.	Muhammad Usman Jaffar	Medicine Software + CMS	ii. To maintain the medicine software and entry all counters consumption on daily basis. iii. Maintenance bin cards and dispensing of medicines to the counter and sub stores.	0331-7966571
21.	Hafiz Ammar Khalid	Reliever (Day off=Wednesday)	Reliever	0317-6296245
22.	Muhammad Awais Rehman	Vaccination Center	Vaccination Center	0345-7870150
23.	Ikrumullah	Vaccination Center	Vaccination Center	0306-3300961
24.	Abdul Ghaffar Naroo	Vaccination Center	Vaccination Center	0300-6663856
25.	Muhammad Akmal	Vaccination Center	Vaccination Center	0345-7927009

- Mr. Muhammad Shahzad, Ward Boy will perform duty at SD, Ortho and Urology (Emergency Morning Shift).
- Mr. Faraz Ehtsham, Ward Boy will perform duty at Sub Store-II.
- Mr. Nabeel Sharif, Ward Cleaner will perform duty at Cardiology Dispensary.

On Call

The following official will be on call in any emergency during the month.

- Masood Ahmad (CMS) 0300-6677377
- Rana Ghaffar (Store-I) 0300-9666495
- Faheem Mukhtar (Store-II) 0300-9665024

Pharmacist

Deputy Medical Superintendent (Drugs)

MEDICAL SUPERINTENDENT