

## SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD

Phone No. 041-9220411-16, 041-9220066, 041-9220308

### DUTY ROSTER OF MORNING MEDICAL OFFICERS FOR THE MONTH OF OCTOBER 2021

#### CASUALTY DEPARTMENT

Sr. No.	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Muhammad Rauf	SMO	0333-6621577	Casualty Department	Sunday
2	Dr. Qasim Ayub	RMO	0348-5806069	Casualty Department	Sunday

#### MEDICAL DEPARTMENT

S. No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1.	Dr. Muhammad Sheeraz	M.O	0300-7677468	Male Medical OPD	Sunday
2.	Dr. Ijaz Mehmood	M.O	0300-8606187	Male Medical OPD	Sunday
3.	Dr. M. Masood Anjum	MO	0321-6688772	Male Medical OPD + Oncology	Sunday
4.	Dr. Tasneem Asghar	SWMO	0321-7326884	Female Medical OPD	Sunday
5.	Dr. Umarah Kousar	WMO	0321-6635859	Female Medical OPD	Sunday
6.	Dr. Khalil Ahmed	SMO	0300-9653803	Female Medical OPD	Sunday
7.	Dr. Maham Mahmood	RWMO	0332-6882565	Female Medical OPD	Sunday
8.	Dr. Zaniab Ahmed	RWMO	0324-7287265	Female Medical (Indoor)	Sunday
9.	Dr. Zeshan M. Ali	SMO	0300-6651930	Male Medical (Indoor) + Dialysis	Sunday

#### CARDIOLOGY DEPARTMENT

S.No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Farah Naz Cheema	WMO	0331-3619629	Indoor + OPD	Sunday
2	Dr. Zeshan Ahmed Khan	MO	0300-2484099	O.P.D	Sunday
3	Dr. M. Kashif Khan	SMO	0300-6632857	O.P.D	Sunday

#### PEADS DEPARTMENT

S.No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Rizwana Hanif	WMO	0300-6694675	Indoor + OPD	Sunday
2	Dr. Zyera Anjum	RWMO	0306-3323232	OPD + Reliever	Sunday

#### I.C.U DEPARTMENT

S.No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Kamran Saleem Rana	RMO	0310-2050435	I.C.U	Sunday
2	Dr. Maryam Shahzadi	RWMO	0333-1442828	I.C.U	Sunday

#### E.N.T DEPARTMENT

S. No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Arshad Saddiqui	SMO	0300-6603694	OPD + Indoor ( <u>Tuesday, Thursday &amp; Saturday</u> ) M.S Pool ( <u>Monday, Wednesday, Friday</u> )	Sunday

#### PATHOLOGY + RADIOLOGY DEPARTMENT

S. No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Waris Ali	SMO	0306-4891046	Radiology Department	Sunday
2	Dr. Marukh Nizami	RWMO	0300-6685653	Radiology Department	Sunday
3	Dr. Mehwish Israr	RWMO	0323-7177117	Pathology / I/C Blood Bank	Sunday
4	Muhammad Waqas	Med Technologist	0323-6500170	Pathology	Sunday

#### SURGICAL DEPARTMENT

Sr. No.	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Sumbal Sabir	SWMO	0300-6644544	OPD	Sunday
2	Dr. Sohail Mehmood	MO	0300-9653740	OPD + Indoor	<u>Saturday</u>
3	Dr. Najwa Nadeem	RWMO	0300-7268081	OPD + Indoor	Sunday

Cont.....02.....

**ORTHOPEADIC DEPARTMENT**

Sr. No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Kaleem Ahmed	SMO	0333-6503407	Indoor + OPD	Sunday
2	Dr. Kashif Naveed	MO	0321-6682817	OPD	Sunday
3	Dr. Kiran Zafar	RWMO	0333-8411270	Indoor + OPD	Sunday

**CHEST DEPARTMENT**

Sr. No.	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Abeera Haleem	SWMO	0322-6230009	Indoor + OPD	Sunday

**SKIN DEPARTMENT**

Sr.No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Samina Rasheed	SWMO	0333-6508970	OPD	Sunday
2	Dr. Naima Rizwan	RWMO	0345-7714080	OPD	Sunday
3	Dr. Hafiz Abdul Monim	S.M.O	0321-6633484	OPD + Psychiatry	Sunday

**ANESTHESIA DEPARTMENT**

Sr.No	Name of Doctor	Desig	Cell No.	Duty	Weekly Off
1	Dr. Ghulam Mustafa	Anesthetist	0300-6659269	Operation Theatre	Sunday
2	Dr. M. Zahid Javed	Anesthetist (R)	0304-5971064	Operation Theatre	Sunday
3	Dr. M. Hussain	Anesthetist (R)	0345-7713829	Operation Theatre	Sunday

**UROLOGY DEPARTMENT**

Sr.No	Name of Doctor	Desig.	Cell No.	Duty	Weekly Off
1	Dr. Munir Ahmed	SMO	0301-8669922	Indoor + O.P.D	Sunday

**OPHTHALMOLOGY DEPARTMENT**

Sr.No	Name of Doctor	Desig.	Duty	Weekly Off
1	Dr. Jumshaid Iqbal 0336-6484154	SMO	OPD= <b>Tuesday, Thursday, Saturday</b> <b>M.S Pool = Monday, Wednesday, Friday</b>	Sunday

**ISOLATION ROOMS + CORONA WARD**

Sr.No	Name of Doctor	Desig.	Cell No.	Duty	Weekly Off
1	Dr. Muhammad Naeem Sheikh	MO	0302-8846495	Indoor	<b>Monday</b>

➤ **Dr. Arshad Saddiqui, SMO will perform duty in Isolation Rooms + Corona Ward on every Monday.**

**RELIEVERS**

S.No	Name of Doctor	Desig.	Cell No.	Duty	Weekly Off
1.	Dr. Bashir Ahmad Minhas	SMO	0300-6695139	<b>Incharge Small Medical Appliances</b>	Sunday
2.	Dr. Saad-un-Nabi	MO	0304-9149396	<b>Vaccination Centre</b>	<b>Sunday</b>
3.	Dr. Rashid Azeem	MO	0333-7858005	Reliever	Sunday
4.	Dr. Ayesha Khalid	RWMO	0321-7800110	Paramedical School + Radiology	Sunday

**FRIDAY DUTIES FROM 12:00 NOON TO 03:00 P.M**

Date	Casualty	Medical & Allied	Surgical & Allied + ICU + Corona
<b>01-10-2021</b>	Dr. Muhammad Rauf <b>0333-6621577</b>	Dr. Zaniab Ahmed <b>0324-7287265</b>	Dr. Maryam Shahzadi <b>0333-1442828</b>
<b>08-10-2021</b>	Dr. Muhammad Rauf	Dr. Zaniab Ahmed	Dr. Maryam Shahzadi
<b>15-10-2021</b>	Dr. Muhammad Rauf	Dr. Zaniab Ahmed	Dr. Maryam Shahzadi
<b>22-10-2021</b>	Dr. Muhammad Rauf	Dr. Zaniab Ahmed	Dr. Maryam Shahzadi
<b>29-10-2021</b>	Dr. Muhammad Rauf	Dr. Zaniab Ahmed	Dr. Maryam Shahzadi

- No casual Leave / Day Off without prior arrangement will be allowed except in emergency.

**DEPUTY MEDICAL SUPERINTENDENT**  
**INCHARGE DUTY ROSTER**

**DR. IJAZ MUMTAZ SHEIKH**  
**MEDICAL SUPERINTENDENT**

## SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD

Phone No. 041-9220411-16, 041-9220066, 041-9220308

### DUTY ROSTER OF EVENING/NIGHT SHIFTS OF MEDICAL OFFICERS FOR THE MONTH OF OCTOBER 2021

#### EVENING SHIFT

Date	C.M.O + Incharge Blood Bank	Medical & Allied	Surgical & Allied + ICU + CCU + Corona
From 01-10-2021 to 10-10-2021	Dr. Jibbran Jaffari A. P. M. O <b>0300-6679397</b> <b>(WEEKLY OFF=SATURDAY)</b>	Dr. Numra Shabbir RMMO <b>0334-8807700</b> <b>(WEEKLY OFF=SUNDAY)</b>	Dr. Saad Naeem, M. O <b>0324-6901807</b> <b>(WEEKLY OFF=MONDAY)</b>
From 11-10-2021 to 20-10-2021	Dr. Saad Naeem, M. O	Dr. Numra Shabbir RMMO	Dr. Jibbran Jaffari, APMO
From 21-10-2021 to 31-10-2021	Dr. Jibbran Jaffari, APMO	Dr. Numra Shabbir RMMO	Dr. Saad Naeem, M. O
<b><u>Dr. Rizwan Rasool, Medical Officer (0343-8708870)</u></b> <b><u>will perform duty on every Saturday, Sunday, Monday in concerned department and</u></b> <b><u>also perform duty in emergency department on every Tuesday, Wednesday, Thursday</u></b> <b><u>as Reliever and avail weekly off on "FRIDAY".</u></b>			
➤ <b><u>Dr. Muddasar Ahmed Saleem, M.O (0311-0175476) will perform his duty in</u></b> <b><u>Corona Vaccination Centre &amp; avail day off on Sunday.</u></b>			

#### NIGHT SHIFT

Dated	Emergency + I/C Blood Bank	I.C.U + C.C.U	Ground Floor	1 <sup>st</sup> & 2 <sup>nd</sup> floor + Isolation & Corona
01-10-2021	<b><u>Dr. Nazim Hayat, SMO</u></b> <b><u>0300-6623310</u></b>	<b><u>Dr. M. Shafay Sabir, MO</u></b> <b><u>0336-7250221</u></b>	<b><u>Dr. Zohaib Zia, MO</u></b> <b><u>0345-7815949</u></b>	<b><u>Dr. Hassan Sharif, SMO</u></b> <b><u>0343-6175051</u></b>
02-10-2021	<b><u>Dr. Zain Aftab, MO</u></b> <b><u>0320-6613248</u></b>	<b><u>Dr. Naveed Afzaal, SMO</u></b> <b><u>0346-7776677</u></b>	<b><u>Dr. Feroz Tariq, MO</u></b> <b><u>00324-7705484</u></b>	<b><u>Dr. Jahanzeb Nadeem, MO</u></b> <b><u>0322-8664004</u></b>
03-10-2021	Dr. Hassan Sharif	Dr. Nazim Hayat	Dr. M. Shafay Sabir	Dr. Zohaib Zia
04-10-2021	Dr. Jahanzeb Nadeem	Dr. Zain Aftab	Dr. Naveed Afzaal	Dr. Feroz Tariq
05-10-2021	Dr. Zohaib Zia	Dr. Hassan Sharif	Dr. Nazim Hayat	Dr. M. Shafay Sabir
06-10-2021	Dr. Feroz Tariq	Dr. Jahanzeb Nadeem	Dr. Zain Aftab	Dr. Naveed Afzaal
07-10-2021	Dr. M. Shafay Sabir	Dr. Zohaib Zia	Dr. Hassan Sharif	Dr. Nazim Hayat
08-10-2021	Dr. Naveed Afzaal	Dr. Feroz Tariq	Dr. Jahanzeb Nadeem	Dr. Zain Aftab
09-10-2021	Dr. Nazim Hayat	Dr. M. Shafay Sabir	Dr. Zohaib Zia	Dr. Hassan Sharif
10-10-2021	Dr. Zain Aftab	Dr. Naveed Afzaal	Dr. Feroz Tariq	Dr. Jahanzeb Nadeem
11-10-2021	Dr. Hassan Sharif	Dr. Nazim Hayat	Dr. M. Shafay Sabir	Dr. Zohaib Zia
12-10-2021	Dr. Jahanzeb Nadeem	Dr. Zain Aftab	Dr. Naveed Afzaal	Dr. Feroz Tariq
13-10-2021	Dr. Zohaib Zia	Dr. Hassan Sharif	Dr. Nazim Hayat	Dr. M. Shafay Sabir
14-10-2021	Dr. Feroz Tariq	Dr. Jahanzeb Nadeem	Dr. Zain Aftab	Dr. Naveed Afzaal
15-10-2021	Dr. M. Shafay Sabir	Dr. Zohaib Zia	Dr. Hassan Sharif	Dr. Nazim Hayat
16-10-2021	Dr. Naveed Afzaal	Dr. Feroz Tariq	Dr. Jahanzeb Nadeem	Dr. Zain Aftab
17-10-2021	Dr. Nazim Hayat	Dr. M. Shafay Sabir	Dr. Zohaib Zia	Dr. Hassan Sharif
18-10-2021	Dr. Zain Aftab	Dr. Naveed Afzaal	Dr. Feroz Tariq	Dr. Jahanzeb Nadeem
19-10-2021	Dr. Hassan Sharif	Dr. Nazim Hayat	Dr. M. Shafay Sabir	Dr. Zohaib Zia
20-10-2021	Dr. Jahanzeb Nadeem	Dr. Zain Aftab	Dr. Naveed Afzaal	Dr. Feroz Tariq
21-10-2021	Dr. Zohaib Zia	Dr. Hassan Sharif	Dr. Nazim Hayat	Dr. M. Shafay Sabir
22-10-2021	Dr. Feroz Tariq	Dr. Jahanzeb Nadeem	Dr. Zain Aftab	Dr. Naveed Afzaal
23-10-2021	Dr. M. Shafay Sabir	Dr. Zohaib Zia	Dr. Hassan Sharif	Dr. Nazim Hayat
24-10-2021	Dr. Naveed Afzaal	Dr. Feroz Tariq	Dr. Jahanzeb Nadeem	Dr. Zain Aftab

<b>SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD</b>				
<b>Dated</b>	<b>Emergency + I/C Blood Bank</b>	<b>I.C.U + C.C.U</b>	<b>Ground Floor</b>	<b>1<sup>st</sup> &amp; 2<sup>nd</sup> floor + Isolation &amp; Corona</b>
25-10-2021	Dr. Nazim Hayat	Dr. M. Shafay Sabir	Dr. Zohai b Zia	Dr. Hassan Shari f
26-10-2021	Dr. Zain Aftab	Dr. Naveed Afzaal	Dr. Feroz Tariq	Dr. Jahanzeb Nadeem
27-10-2021	Dr. Hassan Shari f	Dr. Nazim Hayat	Dr. M. Shafay Sabir	Dr. Zohai b Zia
28-10-2021	Dr. Jahanzeb Nadeem	Dr. Zain Aftab	Dr. Naveed Afzaal	Dr. Feroz Tariq
29-10-2021	Dr. Zohai b Zia	Dr. Hassan Shari f	Dr. Nazim Hayat	Dr. M. Shafay Sabir
30-10-2021	Dr. Feroz Tariq	Dr. Jahanzeb Nadeem	Dr. Zain Aftab	Dr. Naveed Afzaal
31-10-2021	Dr. M. Shafay Sabir	Dr. Zohai b Zia	Dr. Hassan Shari f	Dr. Nazim Hayat

**NOTE: -**

- **Dr. Syed Jibbran Jaffari, APMP0 (Evening Shift) / Dr. Naveed Afzaal, MO (Night Shift) / Dr. Nazim Hayat, MO (Night Shift)** will also perform administrative round / work, in addition to their own duties.
- In case of leave / change of duty, inform the officers in their respective shifts, well before time and submit their written applications to Admn Office / P.A Office.
- All the MOs of evening & night shifts are hereby directed to perform their duties according to duty roster. Nobody is allowed to leave the hospital without permission of their respective incharge / officer.
- All the Medical Officers of evening shift are hereby directed not to avail their Casual Leaves & Day off without prior written permission from the competent authority otherwise absent will be marked.

<b><u>SUNDAY MORNINGS + HOLIDAYS</u></b>		
<b>Dated</b>	<b>Emergency + Incharge Blood Bank</b>	<b>Medical &amp; Allied + Surgical &amp; Allied + I.C.U + Corona</b>
03-10-2021	Dr. Sohail Mehmood (Day Off = 09-10-2021) 0300-9653740	Dr. Muhammad Naeem Sheikh (Day Off =04-10-2021) 0302-8846495
10-10-2021	Dr. Sohail Mehmood (Day Off = 16-10-2021) 0300-9653740	Dr. Muhammad Naeem Sheikh (Day Off =11-10-2021) 0302-8846495
17-10-2021	Dr. Sohail Mehmood (Day Off = 23-10-2021) 0300-9653740	Dr. Muhammad Naeem Sheikh (Day Off =18-10-2021) 0302-8846495
24-10-2021	Dr. Sohail Mehmood (Day Off = 30-10-2021) 0300-9653740	Dr. Muhammad Naeem Sheikh (Day Off =25-10-2021) 0302-8846495
31-10-2021	Dr. Sohail Mehmood (Day Off = 06-11-2021) 0300-9653740	Dr. Muhammad Naeem Sheikh (Day Off =01-11-2021) 0302-8846495

DEPUTY MEDICAL SUPERINTENDENT  
INCHARGE DUTY ROSTER

DR. IJAZ MUMTAZ SHEIKH  
MEDICAL SUPERINTENDENT

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

Phone No. 041-9220411-16, 041-9220066, 041-9220308

**DUTY ROSTER**  
**OF MEDICAL SPECIALISTS,**  
**FOR THE MONTH OF OCTOBER 2021**

**MORNING DUTY**

**(From 08:00 A.M to 03:00 P.M)**

- Dr. Muhammad Asif Janjua,  
Senior Consultant (Medicine)                      Male Medical Ward + OPD  
(0300-6626844)
- Dr. Madiha Qamar,  
Woman Medical Officer  
(Designated Medical Specialist                      Female Medical Ward + OPD  
(0331-7406423)

➤ **ICU ROUND MORNING (FROM 08:00 am TO 03:00 pm) +  
ON CALL ROSTER (FROM 03:00 pm TO 08:00 am)**

- Dr. Muhammad Asif Janjua,  
Senior Consultant (Medicine)                      FROM 01-10-2021 TO 15-10-2021  
(0300-6626844)
- Dr. Madiha Qamar,  
Woman Medical Officer  
(Designated Medical Specialist                      FROM 16-10-2021 TO 31-10-2021  
(0331-7406423)

Dr. Muhammad Asif Janjua  
Senior Consultant (Medicine)

Dr. Madiha Qamar,  
Woman Medical Officer  
Designated Medical Specialist

Dr. Ijaz Mumtaz Sheikh  
Medical Superintendent

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

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**ON CALL DUTY ROSTER**  
**OF SURGEONS**  
**FOR THE MONTH OF OCTOBER 2021**

<b><u>NAME OF OFFICER</u></b>	<b><u>DATES OF EMERGENCY ON CALL</u></b>
Dr. Muhammad Awais Ashraf, Chief Consultant (Surgery) <b>0300-9650605</b>	27-09-2021 to 02-10-2021 <b><u>(Sunday 03-10-2021 - 24 hours)</u></b>
Dr. Javed Iqbal, Chief Consultant (Surgery) <b>0321-7812138</b>	04-10-2021 to 09-10-2021 <b><u>(Sunday 10-10-2021 - 24 hours)</u></b>
Dr. Muhammad Awais Ashraf, Chief Consultant (Surgery) <b>0300-9650605</b>	11-10-2021 to 16-10-2021 <b><u>(Sunday 17-10-2021 - 24 hours)</u></b>
Dr. Javed Iqbal, Chief Consultant (Surgery) <b>0321-7812138</b>	18-10-2021 to 23-10-2021 <b><u>(Sunday 24-10-2021 - 24 hours)</u></b>
Dr. Muhammad Awais Ashraf, Chief Consultant (Surgery) <b>0300-9650605</b>	25-10-2021 to 30-10-2021 <b><u>(Sunday 31-10-2021 - 24 hours)</u></b>

- In case of absence of on call surgeon, 2<sup>nd</sup> surgeon will be contacted.
- On O.T days, call should be sent to Operation Theatre for consultation / opinion.

**DR. MUHAMMAD AWAIS ASHRAF**  
**CHIEF CONSULTANT (SURGERY)**  
**SOCAL SECURITY HOSPITAL,**  
**FAISALABAD.**

**DR. JAVED IQBAL,**  
**CHIEF CONSULTANT (SURGERY)**  
**SOCAL SECURITY HOSPITAL,**  
**FAISALABAD.**

**MEDICAL SUPERINTENDENT**  
**SOCAL SECURITY HOSPITAL,**  
**FAISALABAD**

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

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**DUTY ROSTER OF ANESTHESIA DEPARTMENT,**  
**FOR THE MONTH OF OCTOBER 2021**

**MORNING DUTY**

**(From 08:00 A.M to 03:00 P.M)**

➤ **MAIN OPERATION THEATRE (ALL DAYS EXCEPT SUNDAY)**

- Dr. Ghulam Mustafa                      0300-6659269
- Dr. Muhammad Zahid Javed            0304-5971064
- Dr. Muhammad Husain                 0345-7713829

➤ **PRE ANESTHESIA ASSESSMENT (IN ADDITION TO THEIR OWN DUTIES)**

- Dr. Ghulam Mustafa                      (Monday & Tuesday)
- Dr. Muhammad Zahid javed (Wednesday & Thursday)
- Dr. Muhammad Husain                 (Friday & Saturday)

<b><u>EMERGENCY ON CALL</u></b> <b>(FROM 02:00 PM TO 08:00 AM)</b>	
<b>Monday, Tuesday</b>	Dr. Ghulam Mustafa
<b>Wednesday, Thursday</b>	Dr. Muhammad Zahid Javed
<b>Friday, Saturday</b>	Dr. Muhammad Husain

**EMERGENCY ON CALL**

**SUNDAYS & GUZETTED HOLIDAYS**

**(24 HOURS i.e. FROM 08:00 AM TO 08:00 AM)**

- 03-10-2021                                  Dr. Ghulam Mustafa
- 10-10-2021                                 Dr. Muhammad Hussain
- 17-10-2021                                 Dr. Muhammad Zahid Javed
- 24-10-2021                                 Dr. Ghulam Mustafa
- 31-10-2021                                 Dr. Muhammad Hussain

- ❖ **Casual / Sick leave will be allowed by the undersigned. The application for casual / sick leave must be noted by another Anesthetist.**
- ❖ **All the Anesthetists must remain present at place of their duty during Duty hours.**
- ❖ **The patient declared unfit by Anesthetist on operation day but the same patient was declared fit during pre Anesthesia Assessment, must be reported to the undersigned along with reasons on the same day.**

INCHARGE (O.T)  
SSH FAISALABAD

**DR. IJAZ MUMTAZ SHEIKH**  
**MEDICAL SUPERINTENDENT**

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

Phone No. 041-9220411-16, 041-9220066, 041-9220308

**ON CALL DUTY ROSTER**  
**OF PHYSIOTHERAPISTS**  
**FOR THE MONTH OF OCTOBER 2021**

<b>Sr. No.</b>	<b>NAME OF OFFICER</b>	<b>DATES OF EMERGENCY ON CALL</b>
1.	Mr. Muhammad Saleem, Physiotherapist <b><u>0300-4076726</u></b>	01-10-2021 to 15-10-2021 Evening, Night & Sundays
2.	Mst. Sairah Aslam, Physiotherapist <b><u>0300-9650846</u></b>	16-10-2021 to 31-10-2021 Evening, Night & Sundays
3.	Mr. Tahir Mahmood, Physiotherapy Assistant <b><u>0300-6674570</u></b>	He will assist No. 01 & 02

**MUHAMMAD SALEEM**  
**PHYSIOTHERAPIST**

**SAIRAH ASLAM**  
**PHYSIOTHERAPIST**

**DR. IJAZ MUMTAZ SHEIKH**  
**MEDICAL SUPERINTENDENT**



**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

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**ON CALL DUTY ROSTER**  
**OF DENTAL SURGEONS**  
**FOR THE MONTH OF OCTOBER 2021**

<b>Sr. No.</b>	<b>NAME OF OFFICERS / OFFICIAL</b>	<b>DATES OF EMERGENCY ON CALL</b>
1.	Dr. Ahmed Naveed, Dental Surgeon <b><u>0300-9650695</u></b>	01-10-2021 to 15-10-2021 Evening, Night & Sundays
2.	Dr. Samar Naeem, Dental Surgeon <b><u>0307-6056835</u></b>	16-10-2021 to 31-10-2021 Evening, Night & Sundays
3.	Mr. Muzaffar Saeed, Jr. Tech. (Lab Asstt Dental) <b><u>0300-6631722</u></b>	He will assist No. 01 & 02

**DR. SAMAR NAEEM**  
**DENTAL SURGEON**

**DR. AHMED NAVEED**  
**DENTAL SURGEON**

**DR. IJAZ MUMTAZ SHEIKH**  
**MEDICAL SUPERINTENDENT**

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

Phone No. 041-9220411-16, 041-9220066, 041-9220308

**ON CALL DUTY ROSTER**  
**OF EYE, E.N.T, ONCOLOGY, ORTHOPEDIC,**  
**UROLOGY, SKIN, CHILDREN SPECIALISTS**  
**FOR THE MONTH OF OCTOBER 2021**

The Consultants of Eye, Oncology, Orthopedic, Urology, Skin and Children departments will remain on call on all days in all shifts. Their contact numbers are as below:-

<b>Department</b>	<b>Name of Consultant</b>	<b>Cell No.</b>
Orthopedic	Dr. Muhammad Tahir Younis, Chief Consultant (Ortho)	0321-6605174
Urology	Dr. M. Saif-ur-Rehman, Chief Consultant (Urology)	0300-9669575
Skin	Dr. Muhammad Saleem Ghauri Chief Consultant (Skin)	0300-7671059
Oncology	Dr. Tanvir Ahmed Chatta, Oncologist	0301-7266568
Eye	Dr. Rustum Ali, Eye Specialist	0335-6365117
Children	Dr. Zahid Iqbal, Children Specialist	0300-6661103

**DEPUTY MEDICAL SUPERINTENDENT  
(ADMN)**

**DR. IJAZ MUMTAZ SHEIKH  
MEDICAL SUPERINTENDENT**

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**DUTY ROSTER OF ADMN STAFF**  
**FOR THE MONTH OF OCTOBER 2021**

S.#	NAME	CELL NO.	DESIGNATION	PLACE OF DUTY + JOB DESCRIPTIONS
1.	Arshad Javed	0301-7090337	Steno G-I	P.A to Medical Superintendent + Additional duty as "Acting Office Superintendent" + typing of Admn Dak
2.	Shamshad Akhtar	0300-5637458	Assistant	Attached with Care Taker Mr. Adnan Shahid
3.	M. Tariq Javed	0300-6685529	Assistant	Care Taker
4.	Muhammad Arshad	0321-7662320	Senior Clerk	Senior Clerk Duties as Care Taker.
5.	Rabia Mansoor	0306-0631466	Senior Clerk	Benefit Section
6.	M. Awais Akmal	0322-7958159	Junior Clerk	Personal Files (PPG-11 to PPG-15) + attached with Pay Clerk Clerk
7.	Boota Shehzad	0300-7676309	Junior Clerk	Accounts Section
8.	Muhammad Nawaz	0300-6643358	Senior Clerk	Court Clerk + Personal File (PPG-1 to PPG-10)
9.	Khalid Mehmood	0300-7254168	Senior Clerk	Accounts Section
10.	Adnan Mushtaq	0300-7913707	Junior Clerk	Dispatcher + casual leave registers
11.	Mr. Talha	0304-3839240	Junior Clerk	Medicine Software + Hepatitis-C Clinic
12.	Mr. Muhammad Abdullah	0300-6665392	Retainee Junior Clerk	Preparation of patient's Referral form + Pension cases
13.	Adnan Khan Niazi	0313-7897700	Retainee Assistant	Attached with Radiologist
14.	Salman Tariq	0300-7216146	Junior Clerk	Pay Bill Clerk + Dispenser Class + Pension cases
15.	Muhammad Yasin	0300-7685639	Junior Clerk	Reception Counter
16.	Mr. Ashfaq Ahmed	0300-7700092	Junior Clerk	Vaccination Centre

**OFFICE SUPERINTENDENT****DY.MEDICAL SUPERINTENDENT (ADMN)****DR. IJAZ MUMTAZ SHEIKH**  
**MEDICAL SUPERINTENDENT**

## SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD

Phone No. 041-9220411-16, 041-9220066, 041-9220308

### DUTY ROSTER OF RADIOLOGY DEPARTMENT FOR THE MONTH OF OCTOBER 2021

#### MORNING DUTY

Name of Official	Designation	Cell No.	Day off
Mr.Zulfqar Ali	Senior Technician (X-Ray)	0345-7790520	Sunday
Mr. Muhammad Imran	Technician (X-Ray)	0346-7891791	<b>Thursday</b>
Mr.Hamid Javed	Technician (Radiographer)	0322-6345037	Sunday
Mr.Abdul Ghaffar	Technician (Dark Room Assistant)	0300-7944755	Sunday
Mr.Muhammad Zameer	Jr.Technician Dark Room Assistant	0302-6073074	Sunday
Mr.Sajjad Hussain	Jr.Technician Dark Room Assistant	0345-7743709	Sunday
Mr. Abdul Ghafoor	Dark Room Attendant	0302-6069615	Sunday
Mr. Matloob Ahmed	Dark Room Attendant	0331-6018360	Sunday

#### EVENING DUTY

Name of Official	Designation	Cell No.	Day off
Mr.Muhammad Lateef	Technician (Radiographer)	0305-6774137	<b>Tuesday</b>
Mr.Muhammad Imran, Technician (X-Ray) will perform duty on every (Tuesday)			

#### NIGHT DUTY

Name of Official	Designation	Duty
Mr. Sajjad Hussain	Jr. Tech (D.R.A)	<u>From 01-10-2021 to 10-10-2021</u>
Mr.Zulfqar Ali	Senior Technician (X-Ray)	<u>From 11-10-2021 to 20-10-2021</u>
Mr.Hamid Javed	Technician (Radiographer)	<u>From 21-10-2021 to 31-10-2021</u>

- The officials performing night duty will avail weekly off on "FIRDAY" and Mr. Muhammad Imran, Tech (X-Ray) will perform night duty on every "FRIDAY".

#### DUTY ON SUNDAYS & GAZETTED HOLIDAYS

DATES	Morning	Evening	Night
03-10-2021	Mr. Muhammad Imran	Mr.Muhammad Lateef	Mr.Sajjad Hussain
10-10-2021	Mr. Muhammad Imran	Mr.Muhammad Lateef	Mr.Sajjad Hussain
17-10-2021	Mr. Muhammad Imran	Mr.Muhammad Lateef	Mr.Zulfqar Ali
24-10-2021	Mr. Muhammad Imran	Mr.Muhammad Lateef	Mr.Hamid Javed
31-10-2021	Mr. Muhammad Imran	Mr.Muhammad Lateef	Mr.Hamid Javed

#### FRIDAY DUTY FROM 12:00 NOON TO 03:00 P.M

Date	Name of Official	Designation
01-10-2021	Mr.Zulfqar Ali	Senior Technician (X-Ray)
08-10-2021	Mr.Hamid Javed	Technician (Radiographer)
15-10-2021	Mr.Hamid Javed	Technician (Radiographer)
22-10-2021	Mr.Sajjad Hussain	Jr. Tech (D.R.A)
29-10-2021	Mr.Sajjad Hussain	Jr. Tech (D.R.A)

**MEDICAL OFFICER  
RADIOLOGY DEPARTMENT**

**DR. IJAZ MUMTAZ SHEIKH  
MEDICAL SUPERINTENDENT**

## SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD

Phone No. 041-9220411-16, 041-9220066, 041-9220308

### DUTY ROSTER FOR LABORATORY FOR THE MONTH OF OCTOBER 2021

#### MORNING DUTY

Sr. No.	Name of officials	Duty	Day Off
1.	Mr. Ghulam Shabir Aqib, Technician (Lab) (0321-7824166)	<ul style="list-style-type: none"> <li>• Incharge of the Lab Store.</li> <li>• Maintenance of Stock, Collection of Statistical Data of Lab</li> <li>• Presentation of daily report to Incharge Lab. &amp; Medical Superintendent</li> <li>• Provide Assistance to the Medical Technologist + Blood Banking</li> </ul>	Sunday
2.	Mr. Muhammad Rizwan, Junior Technician (Lab Assistant) (0344-4037123)	<ul style="list-style-type: none"> <li>• Shift Incharge of Routine Biochemistry. Section (Testing, Reporting, Calibration Quality Control of Bio Chemistry Section).</li> <li>• Maintenance of Registers of MSDS of Biochemistry</li> </ul>	Sunday
3.	Mr. Nasir Hussain Shah, Lab. Attendant (0300-7698411)	<ul style="list-style-type: none"> <li>• Provide assistance to Mr. M. Rizwan in Bio Chemistry Section &amp; Mr. Nadeem Iqbal in Hematology Section.</li> <li>• Maintenance of Daily Test Summary of Bio Chemistry.</li> <li>• Preservation of Special Chemistry &amp; PCR Samples.</li> </ul>	Sunday
4.	Mr. Nadeem Iqbal, Technician (Lab Assistant) (0302-7015397)	<ul style="list-style-type: none"> <li>• Shift Incharge of Hematology Section (Testing, Reporting, Calibration Quality Control of Hematology Section).</li> <li>• Maintenance of Registers of MSDS of Biochemistry</li> <li>• Overall Incharge of TB Dots</li> <li>• Maintenance of Daily Test Summary of Hematology.</li> </ul>	Sunday
5.	Mr. Sohail Akbar, Junior Technician (Lab Assistant) (0300-5628971)	<ul style="list-style-type: none"> <li>• Entry of all lab results in system</li> <li>• Printing of all lab reports of morning shift</li> </ul>	Monday
6.	Mr. Muhammad Iftikhar Ali Technician (Lab) (0302-8863225)	<ul style="list-style-type: none"> <li>• Shift Incharge of Blood Banking</li> <li>• Maintenance of Registers of MSDS of Blood Banking</li> </ul>	Sunday
7.	Mr. Nawaz Ali, Lab. Attendant (0301-7106607)	<ul style="list-style-type: none"> <li>• Sample Collection</li> <li>• Labeling &amp; Dispatch</li> <li>• Maintenance of Record &amp; Stock of Collection Counter.</li> <li>• Urine, stool, semen &amp; milk examination (preparation of slides).</li> </ul>	Sunday
8.	Mr. Abdul Munaf, Ward Boy (0306-1951126)	<ul style="list-style-type: none"> <li>• Sample Collection</li> <li>• Labeling &amp; Dispatch</li> <li>• Maintenance of Record &amp; Stock of Collection Counter.</li> <li>• Urine, stool, semen &amp; milk examination (preparation of slides).</li> </ul>	Sunday
9.	Mr. Muhammad Shoaib Retainee Naib Qasid (0346-7751532)	<ul style="list-style-type: none"> <li>• Reception Counter</li> <li>• Delivery of OPD Reports</li> <li>• Maintenance of Outsourced Investigations</li> <li>• Invoice generation of all patients</li> </ul>	Sunday

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**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

**EVENING DUTY**

<b>Sr. No.</b>	<b>Name of officials</b>	<b>Duty</b>	<b>Day Off</b>
1.	Mr. Nazar Hussain, Technician (Lab. Assistant) (0304-6065596)	<ul style="list-style-type: none"> <li>• Shift Incharge of Hematology and Blood Banking.</li> <li>• Testing, Reporting, Calibration Quality Control of Hematology Section.</li> <li>• Maintenance of Registers of MSDS Hematology and Blood Banking.</li> <li>• Maintenance of daily summary of Hematology and Blood Banking.</li> </ul>	Saturday
2.	Mr. Babar Rasheed, Lab. Attendant (0300-7754489)	<ul style="list-style-type: none"> <li>• Invoice generation</li> <li>• Result entry in system</li> <li>• Printing of lab reports of evening shift</li> </ul>	Sunday
3.	Hafiz Ali Raza Technician (Lab) (0313-6605228)	<ul style="list-style-type: none"> <li>• Shift Incharge of Biochemistry Section (Testing, Reporting, Calibration Quality Control of Biochemistry Section).</li> <li>• Maintenance of Registers of MSDS of Biochemistry.</li> <li>• Microscopy of Urine Specimens</li> </ul>	Sunday
4.	Mr. Nasir Maqbool, Lab. Attendant (0322-6007942)	<ul style="list-style-type: none"> <li>• Provide assistance in Hematology &amp; Bio Chemistry Section.</li> <li>• Urine (Physical, Chemical Examination and Slide Preparation).</li> <li>• Entry of all evening shift reports in register.</li> <li>• Maintenance of daily test summary of Hematology</li> <li>• Provide assistance in Blood Banking</li> </ul>	Sunday

**NIGHT DUTY**

<b>Sr. No.</b>	<b>Name of officials</b>	<b>Duty</b>	<b>Day Off</b>
1.	Mr. Ali Hussain, Jr. Technician (Lab Assistant) (0332-7733176)	<ul style="list-style-type: none"> <li>• Shift Incharge of Hematology Section (Testing, Reporting, Calibration Quality Control of Hematology Section).</li> <li>• Maintenance of Registers of MSDS of Biochemistry</li> <li>• Blood Banking &amp; Printing of Reports</li> <li>• Daily Test Summary of Hematology</li> <li>• Invoice entry and printing in system</li> </ul>	Sunday
2.	Mr. Muhammad Naveed Elahi, Jr. Technician (Lab. Assistant) (0308-8680046)	<ul style="list-style-type: none"> <li>• Shift Incharge of Routine Biochemistry. Section (Testing, Reporting, Calibration Quality Control of Bio Chemistry Section).</li> <li>• Daily Test Summary of Biochemistry Section.</li> <li>• Invoice entry and printing in system</li> </ul>	Saturday

**MUHAMMAD WAQAS  
MEDICAL TECHNOLOGIST**

**DR. MUHAMMAD MASOOD AHMED  
PATHOLOGIST  
I/C LAB & BLOOD BANK**

**DR. IJAZ MUMTAZ SHEIKH  
MEDICAL SUPERINTENDENT**

## SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD

Phone No. 041-9220411-16, 041-9220066, 041-9220308

### DUTY ROSTER FOR OPERATION THEATRE

FOR THE MONTH OF OCTOBER 2021

#### MORNING DUTY

Name of Official	Designation	Cell No.	Duty
Mr. Nasir Mahmood	Senior Technician (O.T)	0300-6621726	Endoscopy, Anesthesia -OT No. 3 Laparoscopy OT No.1, I/C Store
Mr. Latif	Technician (O.T)	0321-7829389	Anesthesia + OT No. 4
Mr. Ali Hussain	Retainee Technician (O.T)	0300-3593384	OT No.3+Eye OT + Reliever
Mr. Maqsood Ahmad	Jr. Technician (O.T)	0333-6629881	OT No.1&2, Saturday – Reliever Autoclave
Mr. Hamid Shahzad	Jr. Technician (O.T)	0333-6522499	OT No.2 + Saturday –Ortho Reliever)
Mr. Rizwan Ali	Jr. Technician (O.T)	0300-7224024	OT No.4 & (Tuesday & Thursday Gen Surgery –OT No.3+ Reliever)
Mr. Khalid Ali	Trolley Man(OT Asstt)	0302-5138070	Autoclave + Reliever OT No.4
Mr. M. Adnan Sajjad	O.T Attendant	0308-7058362	Main O.T + OT No.1 & 4
Mst. Nazia Majeed	O.T Attendant	0349-9113483	Main O.T + OT No.2 & 3
Mr. Nasir Ali	O.T Attendant	0300-6640195	Working as Dresser
Mr. Abdul Rasheed	O.T Attendant	0300-7615137	Monday & Wednesday OT No.4 + Working as Dresser (Ward)

#### NIGHT DUTY

(From 08:00 PM to 08:00 AM).

(Sunday off)

- 1 . Mr. Yasir Abbas, Jr. Tech (OT)

**0303-7741315**

#### EVENING DUTY

(From 02:00 PM to 08:00 PM).

(Sunday off)

- 2 . Mr. Fiaz Ahmed, Junior Technician (O.T)

**0302-6039647**

#### NOTE

- ✓ Duty of OTAs can be changed at any time.
- ✓ Not more than two day off can be availed in a month.
- ✓ A person can not avail more than Two (02) Casual Leaves in a month.
- ✓ All OTAs are responsible for the maintenance of their O.Ts & Instruments.
- ✓ The duty cannot be changed without the prior permission by H.O.D.
- ✓ All staff will work according to their job description already handed over to them.

### **24 HOURS ON CALL DUTY ON SUNDAYS & GAZETTED HOLIDAYS**

DATES	NAME OF OFFICIAL
03-10-2021	Mr. Hamid Shahzad, Jr. Technician (O.T)
10-10-2021	Mr. Muhammad Latif, Technician (OT)
17-10-2021	Mr. Khalid Ali, Trolley Man
24-10-2021	Mr. Maqsood Ahmed, Jr. Tech (OT)
31-10-2021	Mr. Fiaz Ahmed, Junior Technician (O.T)

#### **FRIDAY DUTY FROM 12:00 NOON TO 03:00 P.M**

DATE	NAME OF OFFICIAL
01-10-2021	Mr. Abdul Rasheed, O.T Attendant
08-10-2021	Mr. Ali Hassnain, Retainee Technician (O.T)
15-10-2021	Mr. M. Adnan Sajjad, O.T Attendant
22-10-2021	Mr. Rizwan Ali, Jr. Tech (O.T)
29-10-2021	Mr. M. Adnan Sajjad, O.T Attendant

**DEPUTY MEDICAL SUPERINTENDENT (O.T)  
INCHARGE DUTY ROSTER**

**DR. IJAZ MUMTAZ SHEIKH  
MEDICAL SUPERINTENDENT**

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

Phone No. 041-9220411-16, 041-9220066, 041-9220308

**DUTY ROSTER**  
**FOR ELECTRICIANS**  
**FOR THE MONTH OF OCTOBER 2021**

Sr. No.	Name of officials	Duty	Day Off
1.	Mr. Asif Rasheed <u>0345-7868096</u>	Morning	Sunday
2.	Mr. Sajid Manzoor <u>0308-7116390</u>	Morning	Sunday
3.	Mr. Muhammad Javed <u>0300-6685090</u>	Evening + On call Sunday (Morning & Night)	Monday

**NOTE:-**

1. As residing in the official residence, Mr. Sajid Manzoor will remain 24 hours on call in any emergency situation, if needed, in addition to his own duty.
2. Handing / taking over must be completed before leaving the hospital and report should be presented to the undersigned daily by SDO/S.E.
3. After completion of work/round, all the electricians must be present in L.T Room.
4. During leave / Day off of Mr. Sajid Manzoor, Electrician, Mr. Muhammad Javed & Mr. Asif Rasheed will remain on call.
5. All the Electricians are directed not to leave the station without prior permission of the authority.

D.M.S (MAINTENANCE)SSH FAISALABAD

DR. IJAZ MUMTAZ SHEIKH  
MEDICAL SUPERINTENDENT



**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

Phone No. 041-9220411-16, 041-9220066, 041-9220308

**DUTY ROSTER OF TELEPHONE OPERATORS**  
**FOR THE MONTH OF OCTOBER 2021.**

Sr. No.	Name	Shift	Day Off
1.	Mst. Humaira Chanda, Telephone Operator <u>0306-6012882</u>	Morning	Sunday
2.	Mr. Muhammad Abbas, Telephone Operator <u>0334-6640135</u>	Evening + Morning Reliever	Monday
3.	Mr. Majid Ali, Telephone Operator <u>0300-7686514</u>	Night	Tuesday
4.	Mr. Qaiser Mehmood, Telephone Technician <u>0300-7609470</u>	Reliever <u>(Evening &amp; Night)</u>	Wednesday

**Note:-**

- Casual leaves will be availed after prior approval of the competent authority and noted from Mr. Qaiser Mehmood, Telephone Technician, (Reliever).
- Mr. Qaiser Mehmood, Telephone Technician, (Reliever) will be present in Morning on **Thursday, Friday & Saturday.**

D.M.S (MAINTENANCE)  
SSH FAISALABAD

DR. IJAZ MUMTAZ SHEIKH  
MEDICAL SUPERINTENDENT

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

Phone No. 041-9220411-16, 041-9220066, 041-9220308

**DUTY ROSTER OF DIALYSIS TECHNICIAN, DAI & FE-MALE ATTENDANTS  
FOR THE MONTH OF OCTOBER 2021.**

SR.NO.	NAME	DESIGNATION	SHIFT	WEEKLY OFF	PLAE OF DUTY
1.	Rimsha Razzaq 0301-6032861	Dialysis Technician	Morning + Reliever	Sunday	Dialysis Unit
2.	Amina Bano 0305-7985484	Dai	Evening	Sunday	Dialysis Unit
3.	Azeem Saqib 0332-6768795	Retainee Dialysis Technician	Night	Sunday	Dialysis Unit
4.	Musarat Nazir 0306-7273541	Retainee Dai	Morning	Sunday	CCU + Echocardiography
5.	Fozia Akbar 0301-6068657	Dai	Morning	Sunday	Reception Counter + Polio Duty
6.	Ayesha Kanwal 0321-7674245	Retainee Female Attendant	Morning	Sunday	Vaccination Center
7.	Farzana Arshad 0300-6537521	Female Attendant	Morning	Sunday	Telephone Exchange

**SHABNAM JAVED**  
NURSING SISTER

DR. IJAZ MUMTAZ SHEIKH  
MEDICAL SUPERINTENDENT

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

Phone No. 041-9220411-16, 041-9220066, 041-9220308

**DUTY ROSTER OF DRIVERS**  
**FOR THE MONTH OF OCTOBER 2021**

**MORNING (FROM 08:00 AM TO 08:00 PM)**

Sr. No.	Name of Official	Designation	Duty	Day off
1.	Mr. Hasan Ahmed, <u>0322-6059003</u>	Driver (FDJ-1068)	Morning	Saturday
2.	Mr. Muhammad Arshad <u>0332-6818464</u> <u>0311-7237617</u>	Driver (FDJ-1069)	Morning	Sunday
3.	Mr. Sajid Saddique <u>0305-3255213</u>	Driver (Staff Car)	Morning	Sunday

**NIGHT (FROM 08:00 PM TO 08:00 AM)**

Sr. No.	Name of Official	Designation	Duty	Day off
1	Mr. M. Qasir Saleem <u>0321-7858176</u>	Driver (FDJ-1068)	Night	Sunday
2	Mr. Ijaz Ahmed, <u>0300-7656865</u>	Driver (FDJ-23)	Night	Friday

**Note:-**

1. Mr. Muhammad Arshad, Driver will transport the patients to Social Security Hospital Multan Road Lahore. In case of leave, Mr. Sajid Saddique, Driver will perform the same duties.
2. During duty hours, all drivers will sit in driver's room.
3. All drivers will write handing/taking over report on the register.
4. Before leaving the hospital, all drivers will write on movement register and will maintain the movements register on daily basis.
5. All the drivers are instructed to keep their mobile on & charged otherwise a strict disciplinary action will be taken against the defaulter.

INCHARGE DUTY ROSTER

DR. IJAZ MUMTAZ SHEIKH  
MEDICAL SUPERINTENDENT

## SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD

Phone No. 041-9220411-16, 041-9220066, 041-9220308

### DUTY ROSTER OF NAIB QASID/O.T Attendant/HELPER FOR THE MONTH OF OCTOBER 2021

S.#	NAME	Cell No.	DESIG	PLACE OF DUTY	WEEKLY OFF
1 .	Muhammad Haroon	0303-6735554	Naib Qasid	M.S Office	Sunday
2 .	Muhammad Rashid	0342-7796667	(R) Naib Qasid	M.S Office	Sunday
3 .	Muhammad Akram	0302-7050971	Naib Qasid	Addl; Director (F&A)	Sunday
4 .	Muhammad Adeel	0313-6031197	(R) Naib Qasid	Audit / Accounts Officers	Sunday
5 .	Amin Masih	0308-7878605	Naib Qasid	Admn Section	Sunday
6 .	Muhammad Sharif	0306-4893102	Naib Qasid	Medical Specialist OPD-I	Sunday
7 .	Abdul Khaliq Shah	0300-9465696	Naib Qasid	Medical Specialist OPD-II	Sunday
8 .	Riaz Ali	0301-6025843	Naib Qasid	Male Medical OPD	Sunday
9 .	Waseem Altaf	0301-7049600	(R) Ward Boy	Female Medical OPD	Sunday
10 .	Imran Subhani	0302-7461495	(R) O.T Attendant	Female Medical OPD	Sunday
11 .	Sardar Ali Butt	0334-6612482	Naib Qasid	Psychiatry OPD	Sunday
12 .	Muhammad Akhtar	0300-8579887	Helper	Cardiology OPD	Sunday
13 .	Tahir Javed	0300-7247536	Naib Qasid	Chest OPD	Sunday
14 .	Azhar Abbas	0307-8614354	Naib Qasid	Orthopedic Surgeon	Sunday
15 .	Muhammad Tanveer	0306-7119217	Helper	Ortho OPD	Sunday
16 .	Muhammad Babar Hussain	0301-6073724	Naib Qasid	Surgical Specialist OPD-I	Sunday
17 .	Allah Ditta	0345-1717457	Naib Qasid	Surgical Specialist OPD-II	Sunday
18 .	Tariq Javed	0300-7910077	Naib Qasid	Urologist OPD	Sunday
19 .	Arif Javed	0300-7241299	Naib Qasid	Eye Specialist OPD	Sunday
20 .	Abid Hussain	0346-4445258	Naib Qasid	Skin Specialist OPD	Sunday
21 .	Babar Hafeez	0340-0698311	Trolley Man	Child Specialist OPD	Sunday
22 .	Naveed Iqbal	0301-6034687	Naib Qasid	Cardiologist OPD	Sunday
23 .	Muhammad Afzal	0303-4842437	Helper	E.N.T Specialist OPD	Sunday
24 .	Nasir Farooq	0302-3326107	Naib Qasid	Radiology Department + Laboratory (Dusting)	Sunday
25 .	Mian Muhammad Shoaib	0331-9789318	(R) Naib Qasid	Laboratory (Reception)	Sunday
26 .	Asad Abbas	0308-7016615	Naib Qasid	M.S Office	Sunday
27 .	Ahsan Ali	0333-6500571	Mali	Dental	Sunday
28 .	Muhammad Saeed	0322-6531500	(R) Naib Qasid	Laboratory	Sunday
29 .	Adnan Parvaiz	0305-5049514	(R) Naib Qasid	Benefit Section	Sunday

**NOTE :**

- One peon from Orthopedic, Surgical, Eye & ENT Department shall report to the Medical Superintendent office on O.T. days.
- No official shall be permitted Casual Leave on O.T days.
- To be observed strictly.

**OFFICE SUPERINTENDENT**  
**SSH FAISALABAD**

**DEPUTY MEDICAL SUPERINTENDENT (ADMN)**

**DR. IJAZ MUMTAZ SHEIKH**  
**MEDICAL SUPERINTENDENT**

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

Phone No. 041-9220411-16, 041-9220066, 041-9220308

**DUTY ROSTER OF CHOWKIDAR  
FOR THE MONTH OF OCTOBER 2021**

**DAY SHIFT**

Sr. No.	Duty	Name	Weekly Off	Timing
1.	Staff Parking	Mr. Falak Shair 0301-6077995	Thursday	06:00 AM to 06:00 PM
2.	Indoor area + Ground Floor + Reliever	Mr. Muhammad Saeed 0302-6019947	Sunday	06:00 AM to 06:00 PM

**NIGHT SHIFT**

Sr. No.	Duty	Name	Weekly Off	Timing
1.	Indoor Area (Ground Floor Main Gate)	Mr. Qadeer Yousaf 0344-8547217	Tuesday	06:00 PM to 06:00 AM
2.	Staff Cycle Stand + Emergency Gate + Indoor Round + Reliever	Mr. Muhammad Naveed 0300-2843020	Monday	06:00 PM to 06:00 AM

**SUNDAY MORNING**

- |                    |                       |
|--------------------|-----------------------|
| 1. Mr. Falak Shair | Cycle Stand           |
| 2. Security Guard  | Indoor Area Main Gate |

**NOTE:-**

- Shortage will be replaced by one of the Pvt. Security Guard & on Sunday one Private Security Guard will perform his duty in Indoor Area.
- The cycle stand will be closed at 09:00 P.M daily. After that he will perform his duty at Emergency Gate from 09:00 P.M to 06:00 A.M and after 06:00 A.M he opened the Cycle Stand.

**SHAFIQ-UR-REHMAN,**  
SANITARY INSPECTOR

**DR. ABDUL MANNAN CHEEMA,**  
D.M.S (CLEANLINESS)

**DR. IJAZ MUMTAZ SHEIKH**  
MEDICAL SUPERINTENDENT

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

Phone No. 041-9220411-16, 041-9220066, 041-9220308

**DUTY ROSTER OF  
TUBE WELL OPERATORS & MALIS  
FOR THE MONTH OF OCTOBER 2021**

Sr. No.	Name of Official	Designation	Duty	Day off
1	<u>Mr. Muhammad Ahmad,</u> <u>0302-6006185</u>	Mali	Morning	Sunday
2	<u>Mr. Ghulam Shabbir,</u> <u>0342-8752748</u>	Mali	Morning	Sunday
3	<u>Mr. Ahsan Ali,</u> <u>0333-6500571</u>	Mali	Morning (Cardiologist OPD)	Sunday
	<u>Mr. Ansar Ali,</u> <u>0306-6062067</u>	Tube well Operator	Morning + On call night duty	Sunday
4	<u>Mr. Muhammad Javed</u> <u>0300-6685090</u>	<u>Electrician</u> + <u>Additional duty as</u> <u>Tube Well Operator</u>	<u>Evening</u> + <u>On call night</u> <u>duty</u>	<u>Monday</u>

**Note:-**

1. Mr. Ansar Ali, Tube Well Operator will perform duty on every Monday (Morning & Evening i.e. from 08:00 AM to 08:00 PM).
2. Mr. Muhammad Javed, Electrician will perform duty as Tube Well Operator on every Sunday (Morning & Evening i.e. from 08:00 AM to 08:00 PM).
3. The Tube well operators must make it sure, before leaving their duty (Morning & Evening), that the water tank is full for usage.

D.M.S (MAINTENANCE)  
SSH FAISALABAD

DR. IJAZ MUMTAZ SHEIKH  
MEDICAL SUPERINTENDENT

## SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD

Phone No. 041-9220411-16, 041-9220066, 041-9220308

### DUTY ROSTER WARD BOYS / TROLLYMAN FOR THE MONTH OF OCTOBER 2021

(MORNING SHIFT)

S.No.	Name	Mobile No.	Desig.	Place of Duty	Weekly Off
1.	Muhammad Naeem	0302-7124174	Ward Boy	Incharge + Medical Gases + Reception OPD	Friday
2.	Muhammad Mohsin	0305-8559251	-do-	Emergency Ward	Sunday
3.	Muhammad Yousaf	0302-7098712	-do-	Reliever	Sunday
4.	Muhammad Hanif	0300-7906589	-do-	Male Medical Ward	Sunday
5.	Abdul Subhan Shah	0306-6024823	-do-	Children Ward	Wednesday*
6.	M. Azeem Qaiser	0324-7879143	-do-	Corona Ward	Sunday
7.	Fraz Ehtsham	0323-7901101	-do-	Store	Sunday
8.	Usman Habib	0300-0251090	-do-	Reliever	Thursday
9.	Pervaiz Akhter	0308-7114389	-do-	Surgical ward	Sunday
10.	Shahzad Ali	0312-7672769	-do-	Cardiology Disp	Sunday
11.	Zafar Iqbal	0302-7067291	-do-	Protocol to Patient	Sunday
12.	Munir Ahmad	0345-7039345	-do-	Protocol to Patient	Sunday
13.	Muhammad Usman	0300-7657646	-do-	Reception Counter	Sunday
14.	Nabeel-ur-Rehman	0300-7688625	-do-	Reception Counter	Sunday
15.	Muhammad Touseef	0300-7674245	-do-	Reception Counter	Sunday
16.	Faqeer Hussain	0306-7133372	-do-	Insulin + HCV Clinic	Sunday
17.	Muhammad Afzal	0303-8997783	-do-	Chest OPD	Sunday
18.	Muhammad Zafar	0308-2331819	-do-	A.M.S Office	Sunday
19.	Abdul Munaf	0306-1951126	-do-	Collection Centre (Lab)	Sunday
20.	Abid Anwaar	0308-8664725	-do-	ICU	Sunday
21.	Afzal Ali Akhter	0342-7865072	-do-	Reliever + Welder Duty	Tuesday*
22.	Liaqat Ali Loona	0300-7243787	-do-	Nursing Sister office	Sunday
23.	Waseem Altaf	0301-7049600	-do-	Duty as Naib Qasid	Sunday
24.	Abdul Sattar	0307-8879793	-do-	Oncology + Ortho	Sunday
25.	Niamat Ali	0306-8439267	-do-	Female Medical Ward	Sunday
26.	Khalid Ali	0303-6285022	Trolley Man	Main OT	Sunday
27.	Babar Hafeez	0340-0698311	-do-	Children + Dental OPD	Sunday
28.	Khalil-ur-Rehman	0333-6526743	Ward Boy	L.P.R (Till 04-10-2021)	--
29.	Muhammad Aslam	0300-5106462	-do-	Chest + Urology + Dialysis	Sunday

Cont.....02.....

2**(EVENING SHIFT)**

S.No.	Name	Mobile No.	Desig.	Place of Duty	Weekly Off
1.	Amjid Hussain	0345-7704674	Ward Boy	Ground Floor	Sunday
2.	Ghulam Sabir	0343-7713217	-do-	Reliever	Wednesday
3.	Muhammad Asif	0313-9354848	-do-	ICU + CCU + Medical Gases	Tuesday
4.	Muhammad Shabbir	0304-9315615	-do-	Emergency + Medical Gases	Friday

**(NIGHT SHIFT)**

S.No.	Name	Mobile No.	Desig.	Place of Duty	Weekly Off
1.	Qasir Mehmood	0302-6711284	Ward Boy	ICU + CCU (Addl; Duty for Medical Gases)	Thursday
2.	Abel Masih	0304-9476503	Trolley Man	Ground Floor	Tuesday
3.	Sarfraz Masih	0302-3421949	Ward Boy	Reliever (Addl; Duty for Medical Gases)	Monday
4.	Zaheer Yousaf	0300-0464217	-do-	1 <sup>st</sup> Floor	Wednesday
5.	Qurban Ali	0300-4352696	-do-	Emergency Ward	Sunday

**SUNDAY MORNING**

Sr.No.	Name	Mobile No.	Designation	Duty
1.	Subhan Shah	0306-6024823	Ward Boy	Emergency Ward
2.	Afzal Ali Akhter	0342-7865072	-do-	Wards
3.	Usman Habib	0307-8879793	-do-	I.C.U

MR. SHAFIQ-UR-REHMAN,  
SANITARY INSPECTOR

DR. ABDUL MANNAN CHEEMA  
DEPUTY MEDICAL SUPERINTENDENT

DR. IJAZ MUMTAZ SHEIKH,  
MEDICAL SUPERINTENDENT



## SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD

Phone No. 041-9220411-16, 041-9220066, 041-9220308

### DUTY ROSTER OF WARD CLEANERS FOR THE MONTH OF OCTOBER 2021 / SANITATION PLAN

#### MORNING SHIFT

Sr. No.	Area of work	Name	Day Off	Cell No.
1.	Emergency Ward	Nadeem	<b><u>Friday</u></b>	0303-6294266
2.	Reception, Chiller area	Alesha Masih	Sunday	0308-7130717
3.	Reliever	Imran Masih	Sunday	0304-2627475
4.	Lab & X-Ray	Khurram Masih	Sunday	0303-4095079
5.	OPD Ground Floor	Adeeb Akhtar	Sunday	0305-6957034
6.	Female Medical Ward + Corridor	Adeel Masih	<b><u>Thursday</u></b>	0345-7826589
7.	Male Medical Ward + corridor	Shahid Mohsin	<b><u>Tuesday</u></b>	0314-3411514
8.	Cardiology Ward + Corridor	Majid Showkat	Sunday	0300-7976255
9.	Children Ward	Shakeel Masih	Sunday	0302-7079531
10.	Surgical + Corridor	Lalazar Masih	Sunday	0306-7232721
11.	Ortho Ward + ENT Ward	Boota Masih	Sunday	0300-7931067
12.	Main O.T	Nithanial Masih	Sunday	0301-6094304
13.	Reliever	Danial Masih	Sunday	0306-8772403
14.	Main O.T + Reliever	Javed Masih	Sunday	0301-7188355
15.	Admn Block (Basement)+ Statistician Room + Washrooms	Iqbal Masih	Sunday	0308-7050072
16.	CMS / Library / Hall / Physiotherapy	Joseph Masih	Sunday	0300-7223994
17.	ICU + Corridor	Jameel Masih	Sunday	0343-7655302
18.	Dialysis Unit + Urology	Anwar Masih	Sunday	0301-6082746
19.	Reliever as ward boy	Mushtaq Masih	Sunday	0301-7189301
20.	Reliever	Talib Masih	<b><u>Thursday</u></b>	0305-7181905
21.	As Receptionist	Rehman Younis	Sunday	0305-7104479
22.	Attached with Plumber + Basement Area	Basharat Masih	Sunday	0314-7218131
23.	Dispensaries	Safdar Ali	Sunday	0347-0313210
24.	Female Medical Counter	Nabeel Sharif	Sunday	0306-6001313
25.	Helper A.C Tech. + Corridor Basement+ Reliever	Zain Masih	Sunday	0310-7071724
26.	Female Medical OPD	Boota Rehmat	Sunday	0306-6389984
27.	Ground Area	Afzaal Masih	Sunday	0312-7040509
28.	1 <sup>st</sup> floor OPD	Waqar Masih	Sunday	0302-6002039
29.	V.I.P Rooms+ Corona	Sawan Masih	<b><u>Saturday</u></b>	0314-7209796
30.	Ground Floor Corridor + Reliever	Nader Masih	Sunday	0300-7976255
31.	Male Insulin Counter	M. Ilmas Tabsum	Sunday	0300-6672707
32.	Ground Area	Georaj Masih	<b><u>Wednesday</u></b>	0306-6018033
33.	Physiotherapy	Waheed Ahmed	Sunday	0300-7822327
34.	Corona Vaccination Centre	Akram Masih	Sunday	0300-7275985

Cont.....02.....

**EVENING SHIFT**

Sr.No.	Area of work	Name	Day Off	Cell No.
35.	Emergency + Ground Area + Reception + Lab + X-Ray	Riaz Masih	<b><u>Thursday</u></b>	0301-5061857
36.	Ground Floor indoor area	Mussarat	<b><u>Saturday</u></b>	0310-7528211
37.	1 <sup>st</sup> floor indoor area	Shahid Masih	Sunday	0305-7181905
38.	Corona ward + Reliever	Nasir Masih	<b><u>Monday</u></b>	0321-6609312
39.	Vaccination Centre as Ward Boy & Ward Cleaner	Basharat Nazir	<b><u>Sunday</u></b>	0313-6368021
40.	As Ward Boy in corona ward	Riaz Shahid	Sunday	0300-7688362

**NIGHT SHIFT**

Sr.No.	Area of work	Name	Day Off	Cell No.
41.	As Ward Boy & Ward Cleaner in corona ward	Saghar Raza	<b><u>Sunday</u></b>	0303-0160981
42.	Corridor + ICU + CCU	Zahid Masih	<b><u>Thursday</u></b>	0304-4582042
43.	Emergency + Ground Area + Reception + Lab + X-Ray	Majid Younis	<b><u>Monday</u></b>	0307-1417986
44.	Ground Floor Indoor	Rakhal Bibi	<b><u>Saturday</u></b>	0306-1663548
45.	Reliever	John Pal	<b><u>Tuesday</u></b>	0306-8431793
46.	Children + 1 <sup>st</sup> floor Indoor Corridors	Barnabas Masih	<b><u>Wednesday</u></b>	0301-6094304

**SUNDAY MORNING**

Sr. No.	Area of work	Name
1.	Emergency + Lab + X-Rays + Ground area	Nadeem 0303-6294266
2.	ICU + CCU + Ortho + VIP Wards	Jorge Masih 0306-6018033
3.	Corona ward	Sawan Masih 0314-7209796
4.	Ground floor area	Adeel Masih 0345-7826589
5.	Children + Surgical ward + Corridor	Shahid Mohsin 0314-3411514
6.	Supervisor	Talib Masih 0305-7181905

**NOTE**

The Ward Cleaners of OPDs, Operation Theatres, Laboratory, X-Ray and reception areas will report to Deputy Medical Superintendent on every Friday at 12:00 Noon for further special assignment (From 12:00 Noon to 03:00 PM).

**SHAFIQ-UR-REHMAN,  
SANITARY INSPECTOR**

**DR. ABDUL MANNAN CHEEMA  
DMS (MAINTENANCE & CLEANLINESS)**

**DR. IJAZ MUMTAZ SHEIKH  
MEDICAL SUPERINTENDENT**

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

Phone No. 041-9220411-16, 041-9220066, 041-9220308

**DUTY ROSTER**  
**FOR DENGUE COUNTER**  
**FOR THE MONTH OF OCTOBER 2021.**

<b>Morning</b>	<b>Evening</b>	<b>Night</b>
Mr. Muhammad Mohsin Ward Boy 00308-7016758	Mr. Muhammad Shabbir Ward Boy 0304-9315615	Mr. Qurban Ali Ward Boy 0300-4352696

**SHAFIQ-UR-REHMAN,  
SANITARY INSPECTOR**

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**DUTY ROSTER**  
**FOR MEDICAL GASES**  
**FOR THE MONTH OF OCTOBER 2021**

<b>Morning</b>	<b>Evening</b>	<b>Night</b>
Mr. Muhammad Naeem, Ward Boy 0302-7124174	Mr. Muhammad Asif, Ward Boy 0313-9354848	Mr. Qasir Mehmood, Ward Boy 0302-6711284

**On Leave / Day Off**

<b>Morning</b>	<b>Evening</b>	<b>Night</b>
Mr. Zafar Iqbal, Ward Boy 0302-7067291	Mr. Muhammad Shabbir Ward Boy 0304-9315615	Mr. Sarfraz Masih, Ward Boy 0302-3421949

- **Mr. Muhammad Naeem, Ward Boy shall remain on call in case of any emergency.**

**DR. ARSHAD SADDIQUI**  
 SENIOR MEDICAL OFFICER  
 INCHARGE MEDICAL GASES

DR. IJAZ MUMTAZ SHEIKH  
MEDICAL SUPERINTENDENT

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**

Phone No. 041-9220411-16, 041-9220066, 041-9220308

**DUTY ROSTER**  
**OF PRIVATE SECURITY GUARDS**  
**FOR THE MONTH OF OCTOBER 2021.**

**DAY SHIFT**

Sr. No.	Place of posting	Name of Guard	Timing
3.	Mosque Gate	Malik Arshad	06:00 AM to 06:00 PM
4.	Reception gate + Incharge + Corona Vaccination Centre	Muhammad Noman	06:00 AM to 06:00 PM
5.	College Road Gate + Indoor Gate	Muhammad Sajjad	06:00 AM to 08:30 PM 08:30 AM to 06:00 PM
6.	M.S residence	Hafeez	06:00 AM to 06:00 PM

**NIGHT SHIFT**

Sr. No.	Place of posting	Name of Guard	Timing
1.	Hospital Main Gate	Tahir Khan	06:00 AM to 06:00 PM
2.	Emergency Gate	M. Shafi	06:00 AM to 06:00 PM
3.	Indoor + Hospital Main Gate + Corona ward	Allah Ditta	06:00 AM to 06:00 PM
4.	M.S/Officer Residence	Muhammad Younis	06:00 AM to 06:00 PM

**SUNDAY DAY DUTY**

Sr. No.	Place of posting	Name of Guard	Timing
1.	Mosque Gate	Malik Arshad	06:00 AM to 06:00 PM
2.	Reception gate + Incharge + Corona Vaccination Centre	Muhammad Noman	06:00 AM to 06:00 PM
3.	College Road Gate + Indoor Gate	Muhammad Sajjad	06:00 AM to 06:00 PM
4.	Corona Vaccination Centre	Hafeez	06:00 AM to 06:00 PM

- All the security will mark their attendance in the office of Nursing Sister.
- Security guard will not be allowed to leave their place without proper handing/taking over.
- No security guard will change his place of duty without approval from authority.
- The security guards performing duty at Mosque gate are hereby instructed to maintain entry / exit register of vehicles.

**SHAFIQ-UR-REHMAN,**  
SANITARY INSPECTOR

**DR. ABDUL MANNAN CHEEMA,**  
D.M.S (CLEANLINESS & MAINTENANCE)

**DR. IJAZ MUMTAZ SHEIKH**  
MEDICAL SUPERINTENDENT

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**  
**Phone No. 041-9220411-16, 041-9220066, 041-9220308**  
**E: Mail: [peSSIhospitalfsd@gmail.com](mailto:peSSIhospitalfsd@gmail.com)**

**DUTY ROSTER OF NURSING SISTERS**  
**FOR THE MONTH OF OCTOBER, 2021**

Sr. No.	Name	Designation	Duty	Day Off
1.	Mst. Farhana Kousar 0321-7663072	Nursing Sister	Morning Duty as Assigned	Sunday
2.	Mst. Shabnam Javed 0300-6600006	Nursing Sister	Morning Duty as Assigned	Sunday
3.	Mst. Mariyam Kanwal 03236052483	Nursing Sister	Evening Super	Saturday
4.	Mst. Parveen Bi bi 0307-1685039	Nursing Sister	Night Super	Monday
5.	Mst. Khifsa Riaz 0313-7347094	Staff Nurse	Evening Super Reliever	Saturday
6.	Mst. Sadi a Parveen 0301-7033637	Staff Nurse	Night Super Reliever	Sunday

**SHABNAM JAVED  
NURSING SISTER  
SSH, FAISALABAD**

**DR. IJAZ MUMTAZ SHEIKH  
MEDICAL SUPERINTENDENT  
SSH, FAISALABAD**

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD**  
**Phone No. 041-9220411-16, 041-9220066, 041-9220308**  
**E:Mail: [peSSIhospitalfsd@gmail.com](mailto:peSSIhospitalfsd@gmail.com)**

**DUTY ROSTER OF STAFF NURSES**  
**FOR THE MONTH OF OCTOBER, 2021**

**EMERGENCY DEPARTMENT**

S. N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Shazia James	0303-6243432	Nursing Sister	I/C Morning	Friday
2.	Iram Ijaz	0345-7884002	Staff Nurse	Morning	Saturday
3.	Nazia Murad	0331-7755681	Staff Nurse	Evening	Thursday
4.	Zara Qamar-uz-Zaman	0303-8028906	Staff Nurse	Evening	Tuesday
5.	Atia Barkat	0301-3952111	Staff Nurse	Evening	Wednesday
6.	Rashida Shafique	0300-7937856	Staff Nurse	Night	Tuesday
7.	Razia Rasheed	0301-7196989	Staff Nurse	Night	Friday

**MEDICAL WARD**

S. N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF	Room Nos.
1.	Humaira Shahzadi	0345-7768927	Staff Nurse	I/C Morning	Sunday	I/C Med.W
2.	Mariyam Farah	0324-7292547	Staff Nurse	Morning	Sunday	Fem-Room 2
3.	Shamim Ghulam	0333-7635741	Staff Nurse	Morning	Saturday	Female Side
4.	Musarat Samuel	0305-0668108	Staff Nurse	Morning	Sunday	Male-Side
5.	Farkhanda Jabeen	0307-1648042	Staff Nurse	Morning	Tuesday	Male-Side
6.	Shakeela Qayoom	0304-6879122	Staff Nurse	Evening	Sunday	Male-Side
7.	Fatima Latif	0306-8461804	Staff Nurse	Evening	Friday	Fem. Side
8.	Iram Ghazala	0321-6613711	Staff Nurse	Night	Sunday	Fem. Side
9.	Razia Samuel	0305-7614634	Staff Nurse	Night	Monday	Male-Side
10.	Safia Noreen	0301-7033637	Staff Nurse	Night (R)	Saturday	Reliever

**CARDIOLOGY WARD**

S. N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Sumaira Amin	0333-6520704	Staff Nurse	I/C Morning	Sunday
2.	Hifsa Riaz	0313-7347094	Staff Nurse	Night	Sunday
3.	Parveen Bibi	0307-1685039	Nursing Sister	Night	Monday

**CHILDREN WARD + PEADS ICU**

S. N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Shamim Akhter	0323-9690791	Nursing Sister	I/C Morning	Sunday
2.	Rukhsana Kausar	0339-7197863	Staff Nurse	Morning	Thursday
2.	Shazia Noor Alam	0334-6640169	Staff Nurse	Evening	Thursday
3.	Shamim Ramzan	0321-6693746	Staff Nurse	Night	Friday

**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD****DIALYSIS UNIT****The Dialysis will start at 07:30 A.M sharp.**

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Sajida Najmi	0322-6391545	Staff Nurse	I/C Morning	Sunday

**ORTHOPEDIC WARD + VIP ROOMS**

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Shabana Latif	0323-7822399	Staff Nurse	I/C Ortho Morning	Sunday
2.	Sarafeen James	0313-4114818	Staff Nurse	Evening	Tuesday
3.	Razia Naseem	0315-7159112	Staff Nurse	Night	Sunday

**I. C. U WARD**

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Bushra Iqbal	0301-7962734	Staff Nurse	I/C Morning	Sunday
2.	Amina Liaquat	0306-1022655	Staff Nurse	Morning	Friday
3.	Sumaira Shoukat	0304-6369066	Staff Nurse	Evening	Saturday
4.	Tehmina Sardar	0313-0700832	Staff Nurse	Evening	Wednesday
5.	Robina Kousar	0322-6349748	Staff Nurse	Night	Saturday
6.	Robina Shoukat	0304-8666981	Staff Nurse	Night	Tuesday

**SURGICAL WARD**

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Sumaira Ashraf	0333-6566579	Staff Nurse	I/C Morning	Sunday
2.	Asma Aslam	0308-8776566	Staff Nurse	Morning	Saturday
3.	Saima Naeem	0304-5847804	Staff Nurse	Evening	Sunday
4.	Parveen Kousar	0300-9494012	Staff Nurse	Night	Saturday

**CORONA WARD**

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Yasmin Rafique	0308-836036	Staff Nurse	Morning	Sunday
2.	Sajida Parveen	0341-1730615	Staff Nurse	Morning	Monday
3.	Barjees Basharat	0304-5818054	Staff Nurse	Evening	Tuesday
4.	Robina Yasmin	0300-5372649	Staff Nurse	Night	Wednesday

**EYE / E. N. T / ONCOLOGY**

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Amara Rehman	0302-9580632	Staff Nurse	Morning	Sunday
2.	Iram Romana	0341-4092402	Staff Nurse	Evening	Friday
3.	Razia Naseem	0315-7159112	Staff Nurse	Night	Sunday



**SOCIAL SECURITY HOSPITAL MADINA TOWN FAISALABAD****UROLOGY / CHEST WARD**

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Rukhsana Shafi	0334-6522402	Staff Nurse	I/C Morning	Sunday
2.	Shai sta Sheikh	0333-9944885	Staff Nurse	Eveni ng	Thursday
3.	Sadi a Parveen	0301-7033637	Staff Nurse	Ni ght	Sunday

**OPERATION THEATRE**

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Ansar Riaz	0333-4378101	Staff Nurse	I/C Morning	Sunday
2.	Shazi a Murad	0343-4364851	Staff Nurse	Morni ng	Sunday
3.	Shahnaz Khaliq	0300-6698008	Staff Nurse	Morni ng	Sunday
4.	Shazi a Sattar	0300-9664472	Staff Nurse	Morni ng	Sunday

**RELIEVER STAFF NURSES**

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Mariyam Kanwal	0323-6052483	Nursing Sister	Evening Super	Saturday
2.	Parveen Bibi	0307-1685039	Nursing Sister	Night Super	Monday
3.	Sadi a Attaullah	0300-7650140	Staff Nurse	On Leave Without Pay	-----
4.	Arhamna Sadat	0301-1420811	Staff Nurse	Evening Reliever	Sunday
5.	Shahida Parveen	0305-7163498	Staff Nurse	Night Reliever	Monday
6.	Tanvir Akhter	0300-7048706	Staff Nurse	Morning Reliever	Saturday
7.	Amelia John	0305-7188512	Staff Nurse	Morning Reliever	Tuesday
8.	Farah Rehman	0345-7835738	Staff Nurse	Morning Reliever	Wednesday

**COVID-19 VACCINATION CENTER**

S.N.	NAME	Cell No.	DESIGNATION	DUTY	WEEKLY OFF
1.	Bushra Firdous	0306-7904882	Nursing Sister	Morni ng	Sunday
2.	Zai b-un-Nisa	0340-8190207	Staff Nurse	Morni ng	Sunday
3.	Ri ffat Parveen	0348-6699796	Nursing Sister	Eveni ng	Sunday
4.	Shagufta Noreen	0302-7065783	Staff Nurse	Eveni ng	Sunday

SHABNAM JAVED  
NURSING SISTER  
SSH, FAISALABAD

DR. IJAZ MUMTAZ SHEIKH  
MEDICAL SUPERINTENDENT  
SSH, FAISALABAD



**OFFICE OF THE MEDICAL SUPERINTENDENT SOCIAL  
SECURITY HOSPITAL MADINA TOWN FAISALABAD**

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[pessihospitalfsd@gmail.com](mailto:pessihospitalfsd@gmail.com)

Subject: **MODIFIED DUTY ROSTER OF JUNIOR TECHNICIAN (DISPENSERS)  
WITH EFFECT FROM 01-10-2021**

S.N	NAME OF DISPENSER	PLACE OF DUTY	DUTIES	CONTACT NUMBER
1.	Masood Ahmad	Central Medicine Store	i. Purchase of medicine. ii. Correspondence with Head Office + CMS Depot. iii. Dealing audit/ accounts matters regarding medicine purchase and consumption.	0300-6677377
2.	Muhammad Nadeem	-do-	i. Maintenance of Stock and entry of medicines in stock register properly according to F-10 & F-13. ii. Provide updated list of medicine to the Doctors weekly along with Medical Superintendent. iii. Prepare cost per patient of every month. iv. Verification of stock of every Dispensary and CMS monthly and issuance of certificate that stock as according to the CMS & Dispensaries.	0307-1610450
3.	Aziz-ur-Rehman	Small Medical Appliances	i. SMA+ Lab Chemicals + Purchase of minor surgical instruments + bin cards. ii. Maintain the Stock Register of SMA. iii. Prepared cost per patient of every month.	0321-7662610
4.	Muhammad Asad Rafiq	-do-	i. Maintenance record of M-20. ii. Cancer Medicine. iii. Reimbursement of Staff Medical Boards.	0333-6566769
5.	Muhammad Irfan	Male Medical Dispensary	i. Maintenance of Stock Register+ HMIS. ii. Provide updated list of medicine to Doctors every week	0300-7673376
6.	Muhammad Akmal	Chest Dispensary	i. Maintenance of Stock Register+ HMIS. ii. Provide updated list of medicine to Doctors every week	0345-7927009
7.	Ali Saqlain	Cardiology Dispensary	i. Maintenance of Stock Register + HMIS. ii. Provide updated list of medicine to Doctors every week.	0300-9478160
8.	Muhammad Saeed	ENT, Skin, Dental Dispensary	i. Maintenance of Stock Register. ii. Provide updated list of medicine to Doctors every week.	0300-7673565
9.	Taimoor Shehbaz	-do-	i. Maintenance of Stock Register. ii. Provide updated list of medicine to Doctors every week.	0336-6323347
10.	Waseem Abbas	Eye, Children	i. Maintenance of Stock Register + HMIS. ii. Provide updated list of medicine to Doctors every week.	0300-6642195
11.	Farrukh Shahzad	Female Medical Dispensary	i. Maintenance of Stock Register + HMIS ii. Provide updated list of medicine to Doctors every week.	0300-6042098
12.	Abbas Ali	-do-	i. Maintenance of Stock Register + HMIS ii. Provide updated list of medicine to Doctors every week.	0345-1112981
13.	Mujahad Ali	Sub Store I	i. Maintenance of Stock Register. ii. Provide updated list of medicine to indoor Doctors every week. iii. Display available list of medicines on notice board every week.	0300-7655805

S.N	NAME OF DISPENSER	PLACE OF DUTY	DUTIES	CONTACT NUMBER
14.	Rana Ghaffar Ahmad	Sub Store-I	i. Maintenance of Stock Register. ii. Provide updated list of medicine to indoor Doctors every week. iii. Display available list of medicines on notice board every week.	0300-9666495
15.	Faheem Mukhtar	Sub Store II	i. Maintenance of Stock Register. ii. Provide updated list of medicine to indoor Doctors every week. iii. Display available list of medicines on notice board every week.	0300-9665024
16.	Ahmed Mujtaba	Surgical, Ortho, Urology, Dispensary,  Emergency (Morning Shift)	i. Maintenance of Stock Register + HMIS. ii. Provide updated list of medicine to Doctors every week.	0305-7278220
17.	Asif Imran	-do-	i. Maintenance of Stock Register + HMIS. ii. Provide updated list of medicine to Doctors every week.	0347-5126662
18.	Muhammad Arshad	Emergency (Evening shift) (Day off = Monday)	i. Maintenance of Stock Register and submit the consumption report every month.	0305-5493710
19.	Mudasar Ishfaq	Emergency (Night shift) (Day off = Friday)	i. Maintenance of Stock Register and submit the consumption report every month.	0304-4108449
20.	Muhammad Usman Jaffar	Medicine Software  + CMS	ii. To maintain the medicine software and entry all counters consumption on daily basis. iii. Maintenance bin cards and dispensing of medicines to the counter and sub stores.	0331-7966571
21.	Hafiz Ammar Khalid	Reliever (Day off=Wednesday)	Reliever	0317-6296245
22.	Muhammad Awais Rehman	Vaccination Center	Vaccination Center	0345-7870150
23.	Ikramullah	Vaccination Center	Vaccination Center	0306-3300961
24.	Abdul Ghaffar Naroo	Vaccination Center	Vaccination Center	0300-6663856
25.	Amanullah	Vaccination Center	Vaccination Center	0345-7702918

- Mr. Muhammad Shahzad, Ward Boy will perform duty at Male Medical Dispensary.
- Mr. Faraz Ehtsham, Ward Boy will perform duty at Sub Store-II.
- Mr. Nabeel Sharif, Ward Cleaner will perform duty at Cardiology Dispensary.

#### **On Call**

The following official will be on call in any emergency during the month.

- Masood Ahmad (CMS) 0300-6677377
- Rana Ghaffar (Store-I) 0300-9666495
- Faheem Mukhtar (Store-II) 0300-9665024

**Pharmacist**

**Deputy Medical Superintendent  
(Drugs)**

MEDICAL SUPERINTENDENT